

**City of Fayetteville Staff Review Form**

**2015-0615**

**Legistar File ID**

**1/5/2016**

City Council Meeting Date - Agenda Item Only  
N/A for Non-Agenda Item

Jesse Beeks/ Sara Glenn

12/9/2015

Fleet Operations /  
Transportation Services Department  
**Division / Department**

**Submitted By**

**Submitted Date**

**Action Recommendation:**

A resolution to authorize the purchase of two Chevy Tahoe Special Service Vehicle 4x4 that are available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$36,132.00 each, for a total of \$72,264.00.

**Budget Impact:**

|  |                       |                   |                |                   |            |  |  |                 |    |   |  |  |                 |           |                   |  |  |           |    |           |                               |            |                   |  |                                    |           |                  |           |                   |
|--|-----------------------|-------------------|----------------|-------------------|------------|--|--|-----------------|----|---|--|--|-----------------|-----------|-------------------|--|--|-----------|----|-----------|-------------------------------|------------|-------------------|--|------------------------------------|-----------|------------------|-----------|-------------------|
| 9700.1920.5802.00  | Shop Fund             |                   |                |                   |            |  |  |                 |    |   |  |  |                 |           |                   |  |  |           |    |           |                               |            |                   |  |                                    |           |                  |           |                   |
| Account Number   | Fund                  |                   |                |                   |            |  |  |                 |    |   |  |  |                 |           |                   |  |  |           |    |           |                               |            |                   |  |                                    |           |                  |           |                   |
| 02081.2016   | Police/Passenger      |                   |                |                   |            |  |  |                 |    |   |  |  |                 |           |                   |  |  |           |    |           |                               |            |                   |  |                                    |           |                  |           |                   |
| Project Number   | Project Title         |                   |                |                   |            |  |  |                 |    |   |  |  |                 |           |                   |  |  |           |    |           |                               |            |                   |  |                                    |           |                  |           |                   |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 15%;"><b>Budgeted Item?</b></td> <td style="width: 15%;"><u>Yes</u></td> <td style="width: 30%;">Current Budget</td> <td style="width: 10%;">\$</td> <td style="width: 30%; text-align: right;">482,000.00</td> </tr> <tr> <td></td> <td></td> <td>Funds Obligated</td> <td>\$</td> <td style="text-align: right;">-</td> </tr> <tr> <td></td> <td></td> <td>Current Balance</td> <td><b>\$</b></td> <td style="text-align: right;"><b>482,000.00</b></td> </tr> </table> | <b>Budgeted Item?</b> | <u>Yes</u>        | Current Budget | \$                | 482,000.00 |  |  | Funds Obligated | \$ | - |  |  | Current Balance | <b>\$</b> | <b>482,000.00</b> | <table border="0" style="width: 100%;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%;">Item Cost</td> <td style="width: 10%;">\$</td> <td style="width: 30%; text-align: right;">72,264.00</td> </tr> <tr> <td><b>Does item have a cost?</b></td> <td><u>Yes</u></td> <td>Budget Adjustment</td> <td></td> </tr> <tr> <td><b>Budget Adjustment Attached?</b></td> <td><u>No</u></td> <td>Remaining Budget</td> <td><b>\$</b></td> <td style="text-align: right;"><b>409,736.00</b></td> </tr> </table> |  | Item Cost | \$ | 72,264.00 | <b>Does item have a cost?</b> | <u>Yes</u> | Budget Adjustment |  | <b>Budget Adjustment Attached?</b> | <u>No</u> | Remaining Budget | <b>\$</b> | <b>409,736.00</b> |
| <b>Budgeted Item?</b>  | <u>Yes</u>            | Current Budget    | \$             | 482,000.00        |            |  |  |                 |    |   |  |  |                 |           |                   |  |  |           |    |           |                               |            |                   |  |                                    |           |                  |           |                   |
|  |                       | Funds Obligated   | \$             | -                 |            |  |  |                 |    |   |  |  |                 |           |                   |  |  |           |    |           |                               |            |                   |  |                                    |           |                  |           |                   |
|  |                       | Current Balance   | <b>\$</b>      | <b>482,000.00</b> |            |  |  |                 |    |   |  |  |                 |           |                   |  |  |           |    |           |                               |            |                   |  |                                    |           |                  |           |                   |
|  | Item Cost             | \$                | 72,264.00      |                   |            |  |  |                 |    |   |  |  |                 |           |                   |  |  |           |    |           |                               |            |                   |  |                                    |           |                  |           |                   |
| <b>Does item have a cost?</b>  | <u>Yes</u>            | Budget Adjustment |                |                   |            |  |  |                 |    |   |  |  |                 |           |                   |  |  |           |    |           |                               |            |                   |  |                                    |           |                  |           |                   |
| <b>Budget Adjustment Attached?</b>   | <u>No</u>             | Remaining Budget  | <b>\$</b>      | <b>409,736.00</b> |            |  |  |                 |    |   |  |  |                 |           |                   |  |  |           |    |           |                               |            |                   |  |                                    |           |                  |           |                   |

V20140710

Previous Ordinance or Resolution # \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Approval Date: \_\_\_\_\_

Comments:

**MEETING OF JANUARY 5, 2016**

**TO:** Mayor and City Council  
**THRU:** Terry Gulley, Director of Transportation  
**FROM:** Jesse Beeks, Fleet Operations Superintendent  
**DATE:** December 9, 2015  
**SUBJECT:** Purchase of two Tahoes for Fire

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**RECOMMENDATION:**

That City Council approve the purchase of two Chevy Tahoe Special Service Vehicle 4x4 that are available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$36,132.00 each, for a total of \$72,264.00.

**BACKGROUND:**

Unit 1159 is a 2006 Ford Explorer. This unit was being utilized by the training chief, however this vehicle will not be able to pull training materials from site to site. One of the current trucks in Fire's Fleet will now be used by the training chief. Fire would like to replace this Explorer with a Tahoe for Batalion 1. This would keep their fleet consistant and easily interchangeable if a unit were down for repair.

The Fire Department has also requested an expansion Tahoe. Fire will be hiring additional personnel in 2016, this expansion unit will be a unit for one of those new employees. This was approved with the 2016 budget to go along with the added personnel.

**DISCUSSION:**

Fleet recommends the purchase of two Chevy Tahoe Special Service Vehicle 4x4 that are available through Superior Automotive Group of Siloam Springs, AR for the State Contract price of \$36,132.00 each, for a total of \$72,264.00.

**BUDGET/STAFF IMPACT:**

Sufficient funds have been budgeted and collected for this purchase.

This purchase was approved by the Equipment Committee on December 8, 2015.

**Attachments:**

PO – Purchase Requisition

## City of Fayetteville - Purchase Order Request (PO)

(Not a Purchase Order)

**All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov.  
Purchase shall not be made until an actual PO has been issued.**

Requisition No.: \_\_\_\_\_ Date: **12/9/2015**

P.O Number: \_\_\_\_\_

Vendor #: **20085** Vendor Name: **Superior Automotive Group of Siloam Springs**

Mail  YES  NO

**Legistar#:  
2015-0615**

Address: \_\_\_\_\_

FOB Point: \_\_\_\_\_

Taxable  YES  NO

Expected Delivery Date: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Ship to code: **50**

Quotes Attached  YES  NO

Requester: Sara Glenn

Requester's Employee #: **3912**

Extension: **3485**

| Item | Description  | Quantity | Unit of Issue | Unit Cost | Extended Cost | Account Number    | Project.Sub# | Inventory # | Fixed Asset #   |
|------|--|----------|---------------|-----------|---------------|-------------------|--------------|-------------|-----------------|
| 1    | <b>2016 Chevy Tahoe Special Service Vehicle 4x4</b>  | 2        | ea            | 36,132.00 | \$72,264.00   | 9700.1920.5802.00 | 02081.2016   | 1305 & 1306 | 701305 & 701306 |
| 2    | To be units 1305 & 1306, fixed asset 701305 & 701306 |          |               |           | \$0.00        |                   |              |             |                 |
| 3    | Off State Contract, Item#61, FR - red color          |          |               |           | \$0.00        |                   |              |             |                 |
| 4    |  |          |               |           | \$0.00        |                   |              |             |                 |
| 5    |  |          |               |           | \$0.00        |                   |              |             |                 |
| 6    |  |          |               |           | \$0.00        |                   |              |             |                 |
| 7    |  |          |               |           | \$0.00        |                   |              |             |                 |
| 8    |  |          |               |           | \$0.00        |                   |              |             |                 |
| 9    |  |          |               |           | \$0.00        |                   |              |             |                 |
| 10   |  |          |               |           | \$0.00        |                   |              |             |                 |
| *    | Shipping/Handling                                    |          | Lot           |           | \$0.00        |                   |              |             |                 |

Special Instructions: \_\_\_\_\_

Subtotal:           **\$72,264.00**  
 Tax:                   **\$0.00**  
 Total:                   **\$72,264.00**

Approvals:

Mayor: \_\_\_\_\_ Department Director: \_\_\_\_\_ Purchasing Manager: \_\_\_\_\_

Chief Financial Officer: \_\_\_\_\_ Budget Director: \_\_\_\_\_ IT Director: \_\_\_\_\_

Dispatch Manager: \_\_\_\_\_ Utilities Manager: \_\_\_\_\_ Other: \_\_\_\_\_