

**City of Fayetteville Staff Review Form**

**2016-0379**

**Legistar File ID**

**9/6/2016**

City Council Meeting Date - Agenda Item Only  
N/A for Non-Agenda Item

Jesse Beeks/Sara Glenn

8/11/2016

Fleet Operations /  
Transportation Services Department

**Submitted By**

**Submitted Date**

**Division / Department**

**Action Recommendation:**

A resolution to authorize the purchase of one Meyer V Force 7500 Spreader per bid 16-47 in the amount of \$29,395.00 plus applicable taxes from Countryside Farm and Lawn Equipment Company, Inc. of Springdale, AR for use by the Wastewater Treatment Plant.

**Budget Impact:**

9700.770.1920-5802.00	Shop Fund																																			
Account Number	Fund																																			
02083.2016	Tractor/Mowers																																			
Project Number	Project Title																																			
<table border="0" style="width: 100%;"> <tr> <td style="width: 15%;"><b>Budgeted Item?</b></td> <td style="width: 15%;"><u>Yes</u></td> <td style="width: 30%;"></td> <td style="width: 15%;"></td> <td style="width: 25%;"></td> </tr> <tr> <td></td> <td></td> <td>Current Budget</td> <td>\$</td> <td align="right">56,713.03</td> </tr> <tr> <td></td> <td></td> <td>Funds Obligated</td> <td>\$</td> <td align="right">-</td> </tr> <tr> <td></td> <td></td> <td>Current Balance</td> <td><b>\$</b></td> <td align="right" style="border: 1px solid black;"><b>56,713.03</b></td> </tr> <tr> <td><b>Does item have a cost?</b></td> <td><u>Yes</u></td> <td>Item Cost</td> <td>\$</td> <td align="right">29,395.00</td> </tr> <tr> <td><b>Budget Adjustment Attached?</b></td> <td><u>No</u></td> <td>Budget Adjustment</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>Remaining Budget</td> <td><b>\$</b></td> <td align="right" style="border: 1px solid black;"><b>27,318.03</b></td> </tr> </table>	<b>Budgeted Item?</b>	<u>Yes</u>						Current Budget	\$	56,713.03			Funds Obligated	\$	-			Current Balance	<b>\$</b>	<b>56,713.03</b>	<b>Does item have a cost?</b>	<u>Yes</u>	Item Cost	\$	29,395.00	<b>Budget Adjustment Attached?</b>	<u>No</u>	Budget Adjustment					Remaining Budget	<b>\$</b>	<b>27,318.03</b>	
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V20140710

Previous Ordinance or Resolution # \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Approval Date: \_\_\_\_\_

Comments:



## CITY COUNCIL AGENDA MEMO

### MEETING OF SEPTEMBER 6, 2016

**TO:** Mayor and City Council  
**THRU:** Terry Gulley, Director of Transportation  
**FROM:** Jesse Beeks, Fleet Operations Superintendent  
**DATE:** August  
**SUBJECT:** Purchase of one spreader for Wastewater Treatment

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#### **RECOMMENDATION:**

That City Council approve the purchase of one Meyer V Force 7500 Spreader in the amount of \$29,395.00 plus applicable taxes from Countryside Farm and Lawn Equipment Company, Inc. of Springdale, AR.

#### **BACKGROUND:**

Unit 5023 is a 2011 H & S MSV 2206T spreader. It has reached 90% of the original purchase price in life to date maintenance costs. This spreader is used by Wastewater to spread sludge in the drying houses.

#### **DISCUSSION:**

Fleet recommends the purchase of one Meyer V Force 7500 Spreader per bid 16-47 in the amount of \$29,395.00 plus applicable taxes from Countryside Farm and Lawn Equipment Company, Inc. of Springdale, AR for use by the Wastewater Treatment Plant.

#### **BUDGET/STAFF IMPACT:**

Sufficient funds have been budgeted for this purchase.

This purchase was approved by the Equipment Committee on August 9, 2016.

#### **Attachments:**

PO- Purchase Order

## City of Fayetteville - Purchase Order Request (PO)

(Not a Purchase Order)

**All PO Requests shall be scanned to the Purchasing e-mail: Purchasing@fayetteville-ar.gov.  
Purchase shall not be made until an actual PO has been issued.**

Requisition No.: \_\_\_\_\_ Date: **8/11/2016**

P.O Number: \_\_\_\_\_

Vendor #: **13947** Vendor Name: **Countryside Farm and Lawn Equipment Company, Inc.**

Mail  YES  NO

**Legistar#:  
2016-0379**

Address: \_\_\_\_\_ FOB Point: \_\_\_\_\_

Taxable  YES  NO

Expected Delivery Date: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Ship to code: **50**

Quotes Attached  YES  NO

Requester: **Sara Glenn** Requester's Employee #: **3912**

Extension: **3485**

Item	Description	Quantity	Unit of Issue	Unit Cost	Extended Cost	Account Number	Project.Sub#	Inventory #	Fixed Asset #
1	<b>Meyer V Force 7500 Spreader</b>	1	ea	29,395.00	\$29,395.00	9700.770.1920-5802.00	02083.2016	5070	705070
2	<b>To Be unit 5070, Fixed Asset 705070</b>				\$0.00				
3	<b>Bid 16-47</b>				\$0.00				
4					\$0.00				
5					\$0.00				
6					\$0.00				
7					\$0.00				
8					\$0.00				
9					\$0.00				
10					\$0.00				
*	Shipping/Handling		Lot		\$0.00				

Special Instructions: \_\_\_\_\_

Subtotal:           **\$29,395.00**  
 Tax:                   **\$2,866.01**  
 Total:                   **\$32,261.01**

Approvals:

Mayor: \_\_\_\_\_ Department Director: \_\_\_\_\_ Purchasing Manager: \_\_\_\_\_

Chief Financial Officer: \_\_\_\_\_ Budget Director: \_\_\_\_\_ IT Director: \_\_\_\_\_

Dispatch Manager: \_\_\_\_\_ Utilities Manager: \_\_\_\_\_ Other: \_\_\_\_\_



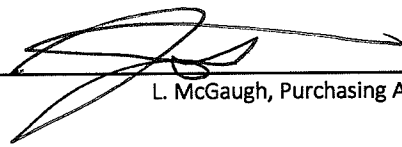
Bid: 16-47  
DATE: 07.08.2016  
TIME: 2:00 PM  
CITY OF FAYETTEVILLE


**Bid 16-47, All-Purpose Spreader**

**\*\*Official Bid Tabulation\*\***

Item	Description	Each	Bidder		
			Countryside Farm & Lawn	Gary Mallett Equipment	William's Tractor
		Model	Extended Price	Extended Price	Extended Price
1	All-Purpose Spreader	1	\$29,395.00	\$ 30,526.00	\$ 29,685.00

\*NOTICE: Bid award is contingent upon vendor meeting minimum specifications and formal authorization by City officials.

CERTIFIED:   
L. McGaugh, Purchasing Agent

  
Rachel Brown  
Witness