

**AGENDA REQUEST FORM**

**FOR: Council Meeting of November 15, 2016**

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**FROM:**

**City Council Member Sarah Marsh**

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**ORDINANCE OR RESOLUTION TITLE AND SUBJECT:**

AN ORDINANCE TO AMEND § 33.350 PURPOSE AND ESTABLISHMENT AND § 33.351 COMPOSITION OF ARTICLE XXIII ACTIVE TRANSPORTATION ADVISORY COMMITTEE OF THE FAYETTEVILLE CITY CODE TO EXPAND THE SCOPE OF THE COMMITTEE'S DUTIES, TO RECOMMEND THAT THE CITY COUNCIL APPOINTEE SHOULD ALSO SERVE ON THE TRANSPORTATION COMMITTEE, AND TO ESTABLISH A TIME FOR THE ELECTION OF THE COMMITTEE CHAIR

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**APPROVED FOR AGENDA:**

  
\_\_\_\_\_  
City Council Member Sarah Marsh

10/21/2016  
Date

  
\_\_\_\_\_  
Assistant City Attorney Blake Pennington  
(as to form)

10/27/2016  
Date

## Pennington, Blake

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**To:** Williams, Kit  
**Subject:** RE: ATAC ordinance language

**From:** Marsh, Sarah  
**Sent:** Friday, October 07, 2016 4:09 PM  
**To:** Williams, Kit <[kwilliams@fayetteville-ar.gov](mailto:kwilliams@fayetteville-ar.gov)>  
**Subject:** Fw: ATAC ordinance language

Kit,

I would like to sponsor this ordinance change to the scope of the Active Transportation Committee. Please write it up for placement on the next agenda.

Thanks,

**Sarah Marsh**, bARCH, LEED AP BD+C  
Vice Mayor | City Council Member, Ward 1, Position 2  
City of Fayetteville, Arkansas  
[ward1\\_pos2@fayetteville-ar.gov](mailto:ward1_pos2@fayetteville-ar.gov) | 479.799.0393

**From:** Mihalevich, Matthew  
**Sent:** Thursday, October 6, 2016 10:49 AM  
**To:** Marsh, Sarah  
**Subject:** ATAC ordinance language

Sarah,  
Please find the attached word file of the proposed ordinance language revision.

Thank you for pushing this through,  
Matt

**Matt Mihalevich**  
Trails Coordinator  
Engineering Division  
City of Fayetteville, Arkansas  
113 W. Mountain 72701  
[mmihalevich@fayetteville-ar.gov](mailto:mmihalevich@fayetteville-ar.gov)  
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ARTICLE XXIII - ACTIVE TRANSPORTATION ADVISORY COMMITTEE

33.350 - Purpose And Establishment

There is hereby established (as a continuance of the former Sidewalk and Trails Advisory Board) the Active Transportation Advisory Committee. This committee shall make recommendations to the Transportation Committee on active transportation projects and issues that may arise, including but not limited to: review public comments and advise city staff and City Council on the prioritization and land acquisition/easements for sidewalks and trails within our city. The Active Transportation Advisory Committee is also responsible for recommending the adoption of Sidewalk and Trails Master Plans to the City Council. Recommendations relating to trails shall be forwarded to the Parks and Recreation Advisory Board. Recommendations relating to sidewalks shall be forwarded to the Transportation Division.

- 1.) Yearly trail, sidewalk, and paving overlay construction program plans. Review of overlay plan will be focused on incorporation of active transportation facilities.
- 2.) 5-year trail construction prioritization plan.
- 3.) Proposed trail, sidewalk, and bikeway related improvement plans for major projects to be partially or fully funded by the city. Said review will be at the preliminary stage, and will include typical cross sections and preliminary horizontal and vertical alignments. Said projects will be at the discretion of the City Administration, but generally will include major sidewalk projects, trails and the active transportation component of the projects where major changes to existing street cross sections are planned.
- 1-4.) Changes, additions, or deletions to the Active Transportation Plan and the Sidewalk Master Plans.

(Ord. No. 5343, 8-3-10)

33.351 - Composition

The Active Transportation Advisory Committee shall be comprised of eight (8) voting members, and seven (7) non-voting staff/support members, as follows listed below. : The members shall elect a Chair at its first annual meeting.

- (A) One (1) voting members of the committee shall be a member of the City Council; It is recommended that this person also serves on the Transportation Committee;
- (B) One (1) voting member shall be a member of the Planning Commission;
- (C) One (1) voting member shall be a member of the Parks and Recreation Advisory Board;
- (D) Five (5) voting members shall be private citizens, who are qualified electors residing in the City of Fayetteville, and appointed by the City Council, at least one (1) of whom shall represent a bicycle advocacy organization;
- (E) Five (5) non-voting members shall represent the City of Fayetteville staff, with one (1) member each from the Transportation Division, Parks and Recreation Division, Fayetteville Police Department, Planning Division, and Information Technology Division;
- (F) One (1) non-voting member shall represent the Washington County Planning Staff;
- (G) One (1) non-voting member shall represent the Northwest Arkansas Regional Planning Commission.

(Ord. No. 5343, 8-3-10)

**33.352 - Terms Of Office**

Private citizen members shall serve two (2) year terms, with no limit to the number of terms they may serve. City Council, Planning Commission, and Parks and Recreation Advisory Board representatives may serve as long as they retain membership on their sponsoring body.

(Ord. No. 5343, 8-3-10)

**33.353 - Officers**

At the first regularly scheduled committee meeting of each calendar year, the voting members of the committee shall, by a simple majority, elect from among themselves a chair and vice chair.

(Ord. No. 5343, 8-3-10)

**33.354 - Meetings**

The Active Transportation Advisory Committee shall meet at least once per quarter to conduct regular business, at a time and place that is mutually convenient to the membership. The Active Transportation Advisory Committee may meet more frequently if needed.

(Ord. No. 5343, 8-3-10)

**33.355 - Selection Process**

The City Council shall appoint the private citizen members through the normal Nominating Committee process. All other members of the Active Transportation Advisory Committee shall be appointed by their respective organizations.

(Ord. No. 5343, 8-3-10)

**33.356—33.359 - Reserved**