

City of Fayetteville Staff Review Form

2016-0558

Legistar File ID

12/6/16

**City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item**

Doug Bankston

11/15/16

Communications & Marketing /
Communications & Marketing Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Staff recommends a change order to a contract with The Field Shop, Inc. specified by RFP 15-09 (City Hall Audio-visual Renovation project) that was approved by City Council in December 2015 to expand the scope of service to include equipment for and installation of a Video Production Digital Server/Archive System (project 16009) and for relocating the recording transfer station in Room 326 (i.e, the equipment rack) to another room outside of Room 326. Budget has been allocated for project 16009 in the current CIP cycle.

Budget Impact:

4470.9470.5315.00	Sales Tax Capital Improvements																																										
Account Number	Fund																																										
16009	Video Production Digital Server/Archive system																																										
Project Number	Project Title																																										
<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Budgeted Item?</td> <td style="width: 10%; text-align: center;">Yes</td> <td style="width: 30%; border-bottom: 1px solid black;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Current Budget</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">120,000.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Funds Obligated</td> <td style="text-align: center;">\$</td> <td style="text-align: right;">92,348.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center; border-bottom: 1px solid black;">Current Balance</td> <td style="text-align: center; border-bottom: 1px solid black;">\$</td> <td style="text-align: right; border-bottom: 1px solid black;">27,652.00</td> <td></td> </tr> <tr> <td style="vertical-align: top;">Does item have a cost?</td> <td style="text-align: center;">Yes</td> <td style="border-bottom: 1px solid black;"></td> <td style="text-align: center;">Item Cost</td> <td style="text-align: center;">\$</td> <td style="text-align: center;">-</td> </tr> <tr> <td style="vertical-align: top;">Budget Adjustment Attached?</td> <td style="text-align: center;">No</td> <td style="border-bottom: 1px solid black;"></td> <td style="text-align: center;">Budget Adjustment</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center; border-bottom: 1px solid black;">Remaining Budget</td> <td style="text-align: center; border-bottom: 1px solid black;">\$</td> <td style="text-align: right; border-bottom: 1px solid black;">27,652.00</td> <td></td> </tr> </table>	Budgeted Item?	Yes							Current Budget	\$	120,000.00				Funds Obligated	\$	92,348.00				Current Balance	\$	27,652.00		Does item have a cost?	Yes		Item Cost	\$	-	Budget Adjustment Attached?	No		Budget Adjustment					Remaining Budget	\$	27,652.00		
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V20140710

Previous Ordinance or Resolution # 240-15

Original Contract Number: _____

Approval Date: _____

Comments: Cost for the digital server/archive system is \$65,571, including applicable taxes and shipping charges, and cost for the recording transfer station relocation is \$18,382, including applicable taxes and shipping charges, with a contingency of \$8,395. Budget has been allocated in project 16009 under the current CIP cycle.

TO: Mayor Jordan

THRU: Susan Norton, Communications Director
Don Marr, Chief of Staff

FROM: Doug Bankston, Media Services Director

DATE: November 16, 2016

SUBJECT: Resolution to Approve a Change Order to The Field Shop, Inc. Contract to Install a Video Production Digital Server/Archive System and Relocate the Room 326 Recording Transfer Station

RECOMMENDATION:

Staff recommends a change order to a contract with The Field Shop, Inc. specified by RFP 15-09 (City Hall Audio-visual Renovation project) that was approved by City Council in December 2015 to expand the scope of service to include equipment for and installation of a Video Production Digital Server/Archive System (project 16009) and for relocating the recording transfer station in Room 326 (i.e, the equipment rack) to another room outside of Room 326.

BACKGROUND:

The contract with The Field Shop, Inc. was specified by RFP 15-09, which was approved by City Council in December 2015, and encompassed audio-visual upgrades of City Hall and the TV Center.

DISCUSSION:

Project 16009 Video Production Digital Server/Archive System is a budgeted capital improvement project for the current CIP cycle. The Field Shop, Inc. is a designer and installer of network, storage, archive and asset management solutions and already has integrated a portion of the Digital Server/Archive. Having another vendor install the digital archive system would require a steep learning curve of the integrated systems. The Field Shop also is best qualified to relocate the recording transfer station (i.e., equipment rack) in Room 326. This would result in better serviceability and accessibility of the equipment and simplify connection to the TV Center, as well as result in a quieter Room 326.

BUDGET/STAFF IMPACT:

Budget has been allocated in project 16009 under the current CIP cycle. Cost for the digital server/archive system is \$65,571, including applicable taxes and shipping charges, and cost for the recording transfer station relocation is \$18,382, including applicable taxes and shipping charges, with a contingency of \$8,395.

Attachments:

Staff Review Form, Staff Review Memo, Quotes



Quote Number 132540 ~3

The Field Shop, Inc.
 5507 Geyer Springs Road
 Little Rock, AR 72209
 Office: 501-565-9673
 Fax: 501-588-3126
 www.fieldshop.com

9/16/2016
Quotation For
 Doug Bankston
 City of Fayetteville
 113 West Mountain
 Fayetteville AR 72701
 479-444-3434

Salesperson
 Kris Reed
 kris@fieldshop.com
 501-565-9673 ext 20

Item #	Qty	Equipment Description	Cost	Extended Cost
Storage Archive System				
1	1	Field Shop makShare Expansion 28TB Expansion Chassis, 6Gb SAS RAID5 with Hot Spare	\$6995.00	\$6995.00
2	1	Field Shop makShare 16BLSVR 56TB Media Storage System, 16-Bay 6Gb SAS RAID6 with Hot Spare, 128GB SSD, 32GB RAM, 2.1GHz Intel Xeon 6-Core Processor, 2x10GbE Ports, Custom Linux OS	\$14995.00	\$14995.00
CatDV Media Asset Management				
3	1	CatDV Enterprise Server Enterprise Server Software	\$3795.00	\$3795.00
4	1	CatDV Enterprise Client Enterprise Client 10-pack	\$6895.00	\$6895.00
5	1	CatDV Worker Node CatDV Enterprise Worker Node	\$1995.00	\$1995.00
6	1	CatDV Support Contract Maintenance and Support Contract, (12 months rolling priority email and telephone support)	\$3995.00	\$3995.00
7	1	CatDV CatDV Training On-Site Training, Consultancy and Configuration (Travel Expenses Billed Separately)	\$5995.00	\$5995.00

Taxes and shipping not included.
 Prices good for 30 days and are subject to change.
 This quote cannot be used as bid specifications without the expressed written permission of The Field Shop, Inc.



Quote Number 132540 ~3

Item #	Qty	Equipment Description	Cost	Extended Cost
8	1	Field Shop Rackmount PC Rackmount PC System, Intel Quad-Core Processor, 8GB Memory, 512GB SSD, 6TB Media Storage, Windows 10 Pro	\$2745.00	\$2745.00
9	1	Field Shop Worker Node PC Rackmount PC System, Intel Quad-Core Processor, 16GB Memory, 512GB SSD, Windows 10 Pro	\$1995.00	\$1995.00
Installation and Configuration				
10	1	Field Shop Materials Installation Materials	\$595.00	\$595.00
11	1	Field Shop Installation Installation, Configuration and Training	\$6995.00	\$6995.00
12	1	CatDV Travel Expense CatDV Travel Expense (ESTIMATE)	\$2500.00	\$2500.00
13	1	Shipping Shipping	\$250.00	\$250.00
14	1	Tax Sales Tax 9.75%	\$5825.14	\$5825.14
			Total	\$65570.14

Quote for storage archive system with asset management software.

Taxes and shipping not included.
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Quote Number 132542 ~2

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 Little Rock, AR 72209
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11/16/2016
Quotation For
 Doug Bankston
 City of Fayetteville
 113 West Mountain
 Fayetteville AR 72701
 479-444-3434

Salesperson
 Kris Reed
 kris@fieldshop.com
 501-565-9673 ext 20

Item #	Qty	Equipment Description	Cost	Extended Cost
1	3	Aurora DXE-CAT-S1 HDMI HDBaseT Extender Kit TX/RX 230' - 1080P 60hz	\$459.00	\$1377.00
2	1	Middle Atlantic WR-37-32 WR Series Rack, WR-37-32	\$1595.00	\$1595.00
3	2	Tripp-Lite PS6020 Power Strip 120V AC - NEMA 5-15P - 20 NEMA 5-15R - 15ft	\$69.00	\$138.00
4	1	APC Smart-UPS 1500 1500VA LCD 2U 120V US-1500VA/1000W, SMT1500RMUS	\$799.00	\$799.00
5	1	Field Shop Materials Installation Materials	\$2495.00	\$2495.00
6	1	Field Shop Installation Installation and Configuration	\$9995.00	\$9995.00
7	1	Shipping Shipping	\$350.00	\$350.00
8	1	Tax Sales Tax 9.75%	\$1633.03	\$1633.03
			Total	\$18382.03

Room 326 rack move.

Taxes and shipping not included.
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 expressed written permission of The Field Shop, Inc.