



Board of Trustees

August 15, 2016 4 pm

AGENDA

Regular Meeting Ann Henry Board Room

Hershey Garner, President

Janine Parry, Vice-President

Susan Graham, Treasurer

Susan Graham, Secretary

Kim Agee

Brenda Boudreaux

Suzanne Clark

We inspire imagination and foster learning.

I. Call to order

II. Special presentation

III. Minutes

A. Approval of minutes

1. July 18, 2016 – page 3-4

IV. Reports

A. Upcoming events – page 5

B. Library Administration

1. Management reports

a. Performance measures – page 6

b. June 2016-July 2016 Strategic Plan progress – page 7-9

c. Summer Reading Club update and statistics – to be distributed

2. Financial Reports

a. Budget to Actual through July 31, 2016 – to be distributed

b. Balance Sheet through July 31, 2016 – to be distributed

3. Informational

a. Millage election update and next steps – page 10-15

b. Fair Labor Standards Act impact – page 16

c. 2017 budget timeline – page 17

d. 2017 benefits update – page 18

e. Mike Shirkey/Pickin' Posts update

C. Fayetteville Public Library Foundation

a. Development Director update

b. Foundation change to Articles of Incorporation – page 19-22

D. Friends of the Fayetteville Public Library

E. Capital Campaign

V. Old business

VI. New business

A. Consent items – page 23

1. Ratify resolution in support of Rachel Eaton's scholarship application to the Arkansas State Library – page 24

2. Amend FP2 – Formal Bids – page 25-28

3. Amend FP4 – Purchasing and Use of Purchase Orders – page 29-31

4. Create FR1 – Revenue Policy – page 32

5. Create FI2 – Cash and Investment Reserve Policy – page 33

6. Create F – Financial Reporting – page 34

7. Create FA3 – Capital Improvement – page 35

8. Create FR2 – Expenditure Policy – page 36

9. Amnesty week to thank patrons for voting

B. Discussion items

1. Staff In-Service date: Library to be closed

VII. Public Comment

VIII. Adjournment