

Added at Agenda Session 5-30-17
last NB

Legistar ID No.: 2017-0299

AGENDA REQUEST FORM

FOR: Council Meeting of June 6, 2017

FROM:

City Council Member Adella Gray

ORDINANCE OR RESOLUTION TITLE AND SUBJECT:


A RESOLUTION TO AMEND THE RULES OF ORDER AND PROCEDURE OF THE FAYETTEVILLE CITY COUNCIL A. **CITY COUNCIL MEETINGS 7. PRESENTATION OF AGENDA ITEMS BY AMENDING SUBSECTION d.(2) PUBLIC COMMENTS**

APPROVED FOR AGENDA:



City Council Member Adella Gray

May 25, 2017
Date



City Attorney Kit Williams
(as to form)

May 25, 2017
Date

RESOLUTION NO. _____

A RESOLUTION TO AMEND THE RULES OF ORDER AND PROCEDURE OF THE FAYETTEVILLE CITY COUNCIL A. CITY COUNCIL MEETINGS 7. PRESENTATION OF AGENDA ITEMS BY AMENDING SUBSECTION d.(2) PUBLIC COMMENTS

WHEREAS, the Fayetteville City Council has long welcomed public comments, questions and information on agenda items being considered by the City Council; and

WHEREAS, in rare occasions speakers have had to be limited to three minutes so that the large number of citizens wishing to speak could all express their concerns and comments; and

WHEREAS, a general time limit of five minutes should give any members of the public adequate time to present their thoughtful and organized comments to the City Council while ensuring overly lengthy and repetitious statements of a few speakers do not impinge on the rights of their fellow citizens to present their own views.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1. That the City Council of the City of Fayetteville, Arkansas hereby amends the Rules of Order and Procedure of the Fayetteville City Council A. **City Council Meetings 7.d.(2) Public Comments** by adding new second and third sentences as follows:

“Speakers shall be limited to a maximum of (5) five minutes so that all other citizens desiring to speak on that agenda item or a later item will not be unnecessarily inconvenienced. By a majority vote of the City Council Members present and voting, this time limitation may be altered for a specific agenda item.”

PASSED and APPROVED this 6th day of June, 2017.

APPROVED:

ATTEST:

By: _____
LIONELD JORDAN, Mayor

By: _____
SONDRA SMITH, City Clerk/Treasurer

Current Rules

- (1) **Staff agenda items.** If the City staff requests to “walk-on” an agenda item for the City Council Agenda during the City Council Agenda Session, the memo from the City staff shall begin with a clear and compelling reason why this proposed agenda item could not have been included within the Tentative Agenda and cannot wait for City Council consideration at a later City Council meeting. Any member of the City Council including the Mayor can then place this item on the Final Agenda.
 - (2) **City Council Member agenda items.** City Council Members should also strive to include any agenda item a Council Member wishes the City Council to consider be included within the Tentative Agenda. If that is not possible, the City Council Member should explain during the Agenda Session why the proposed agenda item should be included in the Final Agenda rather than postponed to the next meeting. Any member of the City Council including the Mayor can then place this item on the Final Agenda.”
- b. **Agenda Additions.** A new item which is requested to be added to the agenda at a City Council meeting should only be considered if it requires immediate City Council consideration and if the normal agenda setting process is not practical. The City Council may only place such new item on the City Council meeting’s agenda by suspending the rules by two-thirds vote. Such agenda addition shall be heard prior to the Consent Agenda.
- c. **Consent Agenda.** Consent Agenda items shall be read by the Mayor and voted upon as a group without discussion by the City Council. If an Alderman wishes to comment upon or discuss a Consent Agenda item that item shall be removed and considered immediately after the Consent Agenda has been voted upon.
- d. **Old Business and New Business.**
- (1) **Presentations by Staff and Applicants.** Agenda items shall be introduced by the Mayor and, if an ordinance, read by the City Attorney. City staff shall then present a report. An agenda applicant (city contractor, rezoning or development applicant, etc.) may present its proposal only during this presentation period, but may be recalled by an alderman later to answer questions. City staff, City Council members and applicants may use electronic visual aids in the City Council meeting as part of the presentation of the agenda item.
 - (2) **Public Comments.** Public comment shall be allowed for all members of the audience on all items of old and new business and subjects of public hearings. A simple majority of the City Council members, present and voting, may authorize a representative of a Fayetteville citizens’ group opposing the ordinance or resolution to present an electronic visual aid not to exceed five minutes, but no other electronic visual aid presentations will be allowed; however, the public may submit photos, petitions, etc. to be distributed to the City Council. If a member of the public wishes for the City Clerk to distribute materials to the City Council before its meeting, such materials should be supplied to the City Clerk’s Office no later than 9:00 A.M. on the day of the City Council meeting. Any member of the public shall first state his or her name and address, followed by a concise statement of the person’s position on the question under discussion. Repetitive comments should be avoided; this applies to comments made previously either to the City Council or to the Planning Commission when those Planning Commission minutes have been provided to the Aldermen. All remarks shall be addressed to the Mayor or the City Council as a whole and not to any particular member of the City Council. No person other than the Aldermen and the person having the floor shall be permitted to enter into any discussions without permission of the Mayor. No questions shall be directed to an Alderman or city staff member except through the Mayor.

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