

**City of Fayetteville Staff Review Form**

**2017-0707**

**Legistar File ID**

**1/2/2018**

City Council Meeting Date - Agenda Item Only  
N/A for Non-Agenda Item

Terry Gulley

12/1/2017

Transportation Services /  
Transportation Services Department

**Submitted By**

**Submitted Date**

**Division / Department**

**Action Recommendation:**

An ordinance waiving the requirements of formal competitive bidding during calendar year 2018 for the purchase of asphalt materials for use by the Transportation Division but requiring informal quarterly bids or quotes.

**Budget Impact:**

Various		Various	
Account Number		Fund	
Various		Various	
Project Number		Project Title	
<b>Budgeted Item?</b>	Yes	Current Budget	\$ -
		Funds Obligated	\$ -
		Current Balance	\$ -
<b>Does item have a cost?</b>	Yes	Item Cost	
<b>Budget Adjustment Attached?</b>	No	Budget Adjustment	
		Remaining Budget	\$ -

V20140710

Previous Ordinance or Resolution # 5839

Original Contract Number: \_\_\_\_\_

Approval Date: \_\_\_\_\_

Comments: The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Transportation Division's fluctuating needs based on citizen service requests received, construction projects approved, and other variable factors.



## CITY COUNCIL AGENDA MEMO

### MEETING OF JANUARY 2, 2018

**TO:** Mayor and City Council  
**THRU:** Don Marr, Chief of Staff  
**FROM:** Terry Gulley, Transportation Services Director  
**DATE:** December 1, 2017  
**SUBJECT:** Bid Waiver for Asphalt Materials

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#### **RECOMMENDATION:**

Staff recommends an ordinance waiving the requirements of formal competitive bidding during calendar year 2018 for the purchase of asphalt materials for use by the Transportation Division but requiring informal quarterly bids or quotes.

#### **BACKGROUND:**

Due to the fluctuations in the price of crude oil, local asphalt suppliers cannot feasibly guarantee a fixed price over a twelve month period.

#### **DISCUSSION:**

Staff recommends bidding asphalt materials on a quarterly basis without the need for further approval of the City Council, awarding the respective low bidder, and allowing for price adjustment requests based on the current bid language.

#### **BUDGET/STAFF IMPACT:**

Funds for the acquisition of these materials have been budgeted in the Street and Sales Tax Capital Improvement Funds.