#### **City of Fayetteville Staff Review Form**

#### 2018-0075

#### Legistar File ID

#### 2/6/2018

City Council Meeting Date - Agenda Item Only N/A for Non-Agenda Item

Kevin Springer1/19/2018Budget & Information Management /<br/>Finance & Internal Services DepartmentSubmitted BySubmitted DateDivision / Department

**Action Recommendation:** 

A RESOLUTION TO AMEND THE 2018 ADOPTED BUDGET BY REAPPROPRIATING \$97,779,000 IN BONDED OR ON-GOING CAPITAL PROJECTS AND OUTSTANDING OBLIGATIONS AND GRANT FUNDED ITEMS.

Budget Impact:

VARIOUS			VARIOUS					
Account Number			Fund					
VARIOUS		VARIOUS			VARIOUS			
Project Number			Project Title					
Budgeted Item? Yes	2S	Current Budget	\$	160,849,000.00				
		Funds Obligated	\$	-				
		Current Balance	\$	160,849,000.00				
Does item have a cost? No	0	Item Cost						
Budget Adjustment Attached? NA	4	Budget Adjustment	\$	97,779,000.00				
		Remaining Budget	\$	258,628,000.00				
Previous Ordinance or Resolution #				V20140710				
Original Contract Number:		Ļ	Approval Date:					

Comments:



#### STAFF MEMO

SUBJECT:	2018 Budget Re-appropriation Request
DATE:	January 19, 2018
FROM:	Kevin Springer, Budget Director
THRU:	Don Marr, Chief of Staff Paul A. Becker, Chief Financial Officer
TO:	Mayor and City Council

#### **RECOMMENDATION:**

It is recommended to amend the 2018 Adopted Budget by re-appropriating \$97,779,000 in bonded or ongoing capital projects and outstanding obligations and grant funded items. In addition, staff is recommending approval of any changes to this request that may arise due to finalizing the 2017 year end which would result in a decrease in the total authorized budget.

#### **BACKGROUND:**

Budget appropriations for 2017 expired December 31, 2017. Equipment and supplies or services must have been received by December 31 in order to be charged to the 2017 Budget. Some departments have items or services that were budgeted in 2017 but were not delivered or complete by year-end. In these cases, unspent amounts for those projects and items need to be re-appropriated, since they were not included in the 2018 Budget. In the case of capital improvement projects, unspent funds are added to any amounts appropriated in the 2018 Budget.

Because of the need for project continuation, staff recommends approval of the attached re-appropriation budget request at the February 6, 2018 City Council meeting. City Council is requested to amend the 2018 Adopted Budget by re-authorizing up to \$97,779,000 for purchase commitments and capital improvements as follows:

CATEGORY	OBLIGATED	[	NON-OBLIGATED	TOTAL
1 - Bonded Capital Projects	\$ 4,468,749	\$	27,812,965 \$	32,281,714
2 - Grants / Donations / Reimbursements	154,021		4,494,412	4,648,433
3 - Operational Obligations	320,870		10,162	331,032
4 - Capital Improvements Projects (CIP)	15,996,061		44,521,760	60,517,821
Grant Total	\$ 20,939,701	\$	76,839,299 \$	97,779,000

A finalized listing of the capital project re-appropriations will be submitted to City Council as an informational item during the First Quarter of 2018.

Please find attached a schedule of capital projects by Improvement Type which were included in the 2017 Budget that were not fully expended during the 2017 fiscal year. The 2017 estimated unreserved fund balance/retained earnings for the respective funds reflected the cost of the requested re-appropriation. These re-budgeted items, therefore, do not impact the estimated fund balance amounts which were forecasted in the 2018 Budget.

The re-authorization of prior year's appropriated projects and items are normal budget operating procedures and are generally for one-time expenses. Approval of this request will allow the 2018 Budget to be increased to reflect the attached information. Several of the requested re-authorizations include revenue offset in the form of grant revenues.

Total requested re-budgets for all funds are in the attached worksheet. These amounts will require City Council action. For your information, a summary by Funding Source and Improvement Type is included following this memo. The re-appropriation amounts are broken out into two separate categories:

• Obligated: These items have Contracts/Purchase Orders already issued on them during 2017 and the City will not receive the item and/or service until 2018.

• Unobligated: These items did not have any Contracts/Purchase Orders issued on them as of 2017.

#### **BUDGET/STAFF IMPACT:**

The estimated fund balance for the 2018 Budget was based on the assumption that these 2017 funds would be either spent in 2017 or be re-appropriated. The funds do not increase the use of operating reserves and this request simply retains project funding for identified and scheduled capital improvements for the current fiscal year.

If you have any questions concerning the attachment or the procedure, please feel free to contact either Paul A. Becker (575-8330) or Kevin Springer (575-8226). Thank you for your attention to this request.

#### Attachments:

2018 Appropriations (Summary by Fund) 2018 Appropriations (Detail)

# 2018 Appropriations (Summary by Fund)

		NON-	
FUNDING SOURCE	OBLIGATED	OBLIGATED	TOTAL
1010 . General	3,224,457	1,673,972	4,898,429
2100 . Street	60,936	883,143	944,079
2130 . Parking	26,977	258,380	285,357
2180 . Community Development	-	1,031,079	1,031,079
2230 . Special Grants	28,721	1,934,641	1,963,362
2250 . Parks Development	-	1,219,849	1,219,849
2300 . Impact Fee	-	6,251,801	6,251,801
2930 . Drug Law Enforcement Grant	-	202,434	202,434
4150 . Library Expansion	2,768,917	24,401,244	27,170,161
4270 . Disaster & Replacement	-	72,886	72,886
4470 . Sales Tax Capital Improvement	7,389,263	9,583,357	16,972,620
4520 . Sales Tax Construction Project	1,699,832	3,411,721	5,111,553
5400 . Water and Sewer	3,007,039	20,437,549	23,444,588
5500 . Recycling and Trash Collection	5,324	1,228,485	1,233,809
5550 . Airport	201,506	458,824	660,330
9700 . Shop	2,526,729	3,789,934	6,316,663
Grand Total	20,939,701	76,839,299	97,779,000

			NON-	
CATEGORY	FUNDING SOURCE	OBLIGATED	OBLIGATED	ΤΟΤΑ
1 - BONDS	4150 . Library Expansion			
	17007 - Fayetteville Public Library Expansion	2,768,917	24,401,244	27,170,161
	4520 . Sales Tax Construction Project			
	06035 - Transportation Bond Street Impvs	1,699,832	3,411,721	5,111,553
L - BONDS Total		4,468,749	27,812,965	32,281,714
2 - GRANTS	1010 . General			
	31501 - HSI ICAC Task Force	-	306	306
	31606 - Body Worn Camera Grant - 2016	-	254,176	254,176
	31607 - Police STEP Grant 2016-2017	-	129,465	129,46
	31703 - Police ASP Accident Interface Grant	-	24,160	24,16
	32016 - Firewise Grant	-	500	50
	33044 - Police Department Donations	-	8,013	8,01
	33045 - Police Law Enforcement State Forfeitures	-	145,199	145,19
	33046 - Police Law Enforcement Fed Forfeitures	-	118,889	118,88
	33047 - Fire Department Act 833/46/Misc Revenue	-	107,935	107,93
	33048 - Animal Services Miscellanous Donations	140	82,398	82,53
	33049 - Animal Services Clinic Donations	-	839	83
	33051 - Parks & Recreation Donations	-	40,041	40,04
	36024 - Historic Preservation Travel & Training	11,660	1,184	12,84
	36029 - Fire - Donations	-	2,062	2,06
	37042 - Police Bulletproof Vests Partership	-	11,470	11,47
	38070 - Police High Intensity Drug Trafficking	-	13,244	13,24
	39012 - District Court Automation	-	7,266	7,26
	39022 - Police JAG Local Solicitation	-	14,746	14,74
	39024 - Police IRS/Treasury Forfeitures	-	255,087	255,08
	2180 . Community Development			
	32003 - CDBG Donations	-	6,170	6,170
	Community Development Block Grant Fund	-	1,024,909	1,024,90

			NON-	
CATEGORY	FUNDING SOURCE	OBLIGATED	OBLIGATED	TOTAL
2 - GRANTS	2230 . Special Grants			
	31306 - NEA School Street Grant	28,721	-	28,721
	31603 - Fire - FEMA Grant for Training Simulator	-	25,491	25,491
	31705 - Fire - FEMA Grant for Mobile Air Cascade System	-	139,150	139,150
	31708 - Cultural Arts Corridor Grant	-	1,770,000	1,770,000
	2250 . Parks Development			
	31601 - YRCC Kids Crops Gazebo	-	9,198	9,198
	33051 - Parks & Recreation Donations	-	10,405	10,405
	2930 . Drug Law Enforcement Grant			
	38070 - Police High Intensity Drug Trafficking	-	202,434	202,434
	4270 . Disaster & Replacement			
	31702 - FEMA Flood 2017	-	16,250	16,250
	5500 . Recycling and Trash Collection			
	31302 - Keep Fayetteville Beautiful CLPP	-	588	588
	31304 - Curbside Value Partnership Grant	-	6,327	6,327
	31707 - Food Waste Carts	-	8,000	8,000
	33028 - Solid Waste E-Waste Grant (ADEQ)	-	18,533	18,533
	5550 . Airport			
	31704 - Taxiway B Widening	85,900	38,977	124,877
	31706 - Airport Energy Assessment	27,600	1,000	28,600
2 - GRANTS Total		154,021	4,494,412	4,648,433

			NON-	
CATEGORY	FUNDING SOURCE	OBLIGATED	OBLIGATED	TOTAL
3 - OPERATIONAL	1010 . General			
	43020 - Wellness Program	8,250	3,908	12,158
	51022 - Public Access Television Fees	-	4,758	4,758
	Bicycle Programs Coordinator Services	3,657	-	3,657
	Contract for Economic Development Services	90,000	-	90,000
	Fire Uniforms	5,543	-	5,543
	Human Resources 1095 forms	1,262	-	1,262
	Human Resources Furniture	1,170	-	1,170
	Human Resources Service Awards	878	-	878
	Media Services Remodel	-	1,496	1,496
	Police Upfit Items - Datalux Computer	5,115	-	5,115
	Proposal For New Fire Station	8,410	-	8,410
	Startup Junkie Consulting	112,500	-	112,500
	Temporary Staffing Services (Admin)	1,118	-	1,118
	Fire Vehicle Key Secure Units	4,950	-	4,950
	2100 . Street			
	Traffic Signal Pole Bases	3,528	-	3,528
	Transportation Asphalt Facilities Parking Lot	44,449	-	44,449
	2130 . Parking			
	Parking Tree Removal & Installation Prep Downtown	860	-	860
	5400 . Water and Sewer			
	Hauling Services for Waterline Work on County Road	16,000	-	16,000
	Meter for Slaughter Mtn Pump Station W12	4,775	-	4,775
	Wetlands Mitigation Site Monitoring & Management	1,462	-	1,462
	9700 . Shop			
	Shelving for Parts Room	5,626	-	5,626
	Straighten Tongue on trailer Unit 9213	1,317	-	1,317
3 - OPERATIONAL Total		320,870	10,162	331,032

			NON-	
CATEGORY	FUNDING SOURCE	OBLIGATED	OBLIGATED	TOTAL
4 - CIP	1010 . General			
	14021 - Transportation Master Plan	-	500	500
	17008 - Stormwater Utility Feasability Study	-	200,000	200,000
	17010 - Trail of Tears Signage	5,000	-	5,000
	17012 - Town Center Entry Stairs	19,900	150,100	170,000
	51401 - Fay Alert System Communication Plan	-	205	205
	51702 - Theatre Squared Building	2,944,904	-	2,944,904
	57018 - Transfers to Sales Tax Capital (4470)	-	74,500	74,500
	57039 - Transfers Between Funds (Non-Project)	-	21,525	21,525
	2100 . Street			
	02052 - In-House Pavement Improvements	12,959	31,383	44,342
	02053 - Sidewalk Improvements	-	101,180	101,180
	15001 - Willow Bend Development Cost Share	-	650,000	650,000
	15002 - Winter Weather Operations Center	-	100,580	100,580
	2130 . Parking			
	02057 - Microcomputer / Printer Replacements	-	5,196	5,196
	06001 - Parking Lot Improvements and Overlays	-	51,075	51,075
	15003 - Spring Street Parking Deck Improvements	-	30,709	30,709
	15004 - Meadow Street Parking Deck Improvements	26,117	171,400	197,517
	2250 . Parks Development			
	02002 - Regional Park Development	-	375,974	375,974
	02013 - Neighborhood Park Development	-	156,689	156,689
	02014 - Other Park & Safety Improvements (2250)	-	12,849	12,849
	13001 - Community Park Improvements	-	572,083	572,083
	16010 - Natural Surface Trail Development	-	82,651	82,651

			NON-	
CATEGORY	FUNDING SOURCE	OBLIGATED	OBLIGATED	TOTAL
4 - CIP	2300 . Impact Fee			
	07001 - Police Impact Fee Improvements (#3)	-	95,117	95,117
	07002 - Water Impact Fee Improvements (#1)	-	3,138,103	3,138,103
	07003 - Fire Impact Fee Improvements (#4)	-	105,990	105,990
	07004 - Wastewater Impact Fee Improvements (#2)	-	2,339,048	2,339,048
	17009 - Police Body Worn Camera	-	550,152	550,152
	57039 - Transfers Between Funds (Non-Project)	-	23,391	23,391
	4270 . Disaster & Replacement			
	04038 - Replacement Copier Funds	-	56,636	56,636
	4470 . Sales Tax Capital Improvement			
	02001 - Lights of the Ozarks	-	16,802	16,802
	02006 - Fire Facility Maintenance	4,472	59,316	63,788
	02016 - Trail Development	997,340	383,117	1,380,457
	02045 - Forestry/Safety & ADA Compliance (4470)	-	45,661	45,661
	02046 - Building Improvements	326,609	444,113	770,722
	02047 - Police Building Improvements	10,250	11,353	21,603
	02052 - In-House Pavement Improvements	6,820	555,393	562,213
	02053 - Sidewalk Improvements	40,871	108,561	149,432
	02055 - Geographic Information System (GIS)	9,879	71,814	81,693
	02056 - Local Area Network (LAN) Upgrades	-	146,429	146,429
	02057 - Microcomputer / Printer Replacements	-	17,993	17,993
	02061 - Television Center Equipment	-	22,285	22,285
	02062 - Police Specialized Equipment	-	33,157	33,157
	02063 - Traffic Signal Improvements	-	249,670	249,670
	02094 - Document Management	-	9,608	9,608
	02097 - Stormwater Quality Management	56,625	110,557	167,182
	02108 - Other Drainage Improvements	5,743	169,777	175,520
	02116 - Cost Share / ROW / Intersection / Street Calming	224	604,593	604,817
	03019 - Fire Apparatus Purchases	-	-	-

			NON-	
CATEGORY	FUNDING SOURCE	OBLIGATED	OBLIGATED	TOTAL
4 - CIP	04001 - Telecommunication Systems Upgrades	-	52,947	52,947
	04047 - Fayetteville-AR.gov Technical Imps	-	66,759	66,759
	05055 - Software Upgrades - City Wide	-	1,540	1,540
	06002 - Police Technology Improvements	-	7,281	7,281
	06003 - Police Unmarked Vehicles	-	73,284	73,284
	06035 - Transportation Bond Street Impvs	5,088,753	2,373,237	7,461,990
	07010 - Budgeting & Planning Software System	-	47,360	47,360
	08001 - Tree Escrow	-	166,819	166,819
	08025 - Time and Attendance	-	16,924	16,924
	09031 - Storage Area Network (SAN)	-	92,703	92,703
	10011 - Old Wire Road-Mission to Crossover	-	497,545	497,545
	10013 - IT Assessment and Project Management	-	21,372	21,372
	10017 - Fire Information Technology Updates	-	5,343	5,343
	11004 - Parking Lot Improvements (City Employee)	-	63,536	63,536
	11006 - Police Equipment Replacement	-	24,986	24,986
	11021 - Drainage Maintenance	-	10,376	10,376
	13005 - Citywide Building Ins Appraisal Study	-	35,000	35,000
	13007 - Enterprise Data Warehouse System	-	53,438	53,438
	13008 - ERP Upgrade/Replacement	87,943	375,052	462,995
	13011 - Police Bulletproof Vests	3,177	11,901	15,078
	13015 - Television Center Digital Conversion	-	2,386	2,386
	13028 - Employee Gym Equipment	-	3,274	3,274
	13046 - Tyson Factory Sale / Improvements	-	725,382	725,382
	14002 - Animal Services Improvements	-	15,180	15,180
	14003 - City Clerk Document Management Equipment	-	83,725	83,725
	14005 - Location Production System (Media)	-	1,957	1,957
	14008 - Police Network/Server Replacements	-	60,503	60,503
	14009 - Police Records Management System	140,160	69,390	209,550
	14021 - Transportation Master Plan	132,339	6,230	138,569

			NON-	
CATEGORY	FUNDING SOURCE	OBLIGATED	OBLIGATED	TOTAL
4 - CIP	15001 - Willow Bend Development Cost Share	-	350,000	350,000
	15005 - Desktop Management System	-	1,973	1,973
	15006 - Web Security Filtering	-	3,471	3,471
	15008 - Woolsey Homestead Historic Restoration	12,075	91,033	103,108
	15009 - Building Efficiency Improvements	-	47,415	47,415
	15010 - Walker Park Sr Activity & Wellness Ctr	4,337	81,469	85,806
	15011 - Parks Safety & ADA	-	40,588	40,588
	15012 - Forestry & Habitat Improvements	-	60,746	60,746
	15015 - Police Mobile Video System Replacement	-	137,000	137,000
	15017 - Mud Creek Trail Lighting	428,859	5,237	434,096
	15018 - Wireless Traffic Signal Control	-	120,000	120,000
	16001 - Comprehensive Land Use Plan Update	-	100,000	100,000
	16002 - Firefighting Safety Equipment	-	38,000	38,000
	16003 - Hansen Version 8 Upgrade (Workorder Sys)	-	195,000	195,000
	16004 - Park Paving Improvements	-	54,722	54,722
	16006 - Police eTicket Equipment Replacement	-	44,000	44,000
	16007 - Police Take Home Vehicles	-	30,464	30,464
	16009 - Video Prod Digital Server/Archive System	8,846	29,539	38,385
	17001 - Fire Training Grounds	18,125	111,707	129,832
	17002 - Central Dispatch Improvements	5,816	15,364	21,180
	5400 . Water and Sewer			
	02017 - Sanitary Sewer Rehabilitation	267,324	4,513,943	4,781,267
	02032 - W.W.T.P. Building Improvements	480,049	53,632	533,681
	02057 - Microcomputer / Printer Replacements	-	22,145	22,145
	02064 - Water & Sewer Rate/Operations Study	-	335,116	335,116
	02065 - Water Meters	2,840	303,475	306,315
	02066 - Backflow Prevention Assemblies	-	83,190	83,190
	02067 - Water and Sewer Cost Sharing	-	49,045	49,045
	02068 - Upgrade/Replace Lift Stations - W.W.T.P.	12,003	268,982	280,985

			NON-	
CATEGORY	FUNDING SOURCE	OBLIGATED	OBLIGATED	TOTAL
4 - CIP	02069 - Plant Pumps and Equipment - W.W.T.P.	132,559	307,248	439,807
	03038 - Utilities Financial Services Impvs	-	41,478	41,478
	04020 - Water Line Projects As Needed	-	55,820	55 <i>,</i> 820
	04039 - Water/Sewer Impact Fee Cost Sharing	33,536	949,000	982 <i>,</i> 536
	06035 - Transportation Bond Street Impvs	221,311	132,475	353,786
	09028 - Fiber Optic Cable	-	56,491	56,491
	10005 - South Mtn Pump Station Repair & Replace	-	29,197	29,197
	10006 - Benson Mountain Pressure Plane Upgrade	101,396	203,200	304,596
	10007 - W/S Improvements Defined by Study	56,803	418,475	475,278
	10027 - Phosphorus Standards Management	-	80,096	80,096
	11010 - Irrigation Reels - WWTP	-	100,660	100,660
	11011 - Water/Sewer Relocations - Bond Projects	107,145	279,976	387,121
	11013 - Wetlands Bank Construction	-	350,000	350,000
	11014 - White River NPDES UAA and APCEC Action	90,717	31,070	121,787
	12009 - Water System Rehabilitation/Replacement	807,122	4,170,484	4,977,606
	13016 - Business Office Technology Improvements	-	20,675	20,675
	13017 - Business Office Printer Replacements	-	30,000	30,000
	13018 - Wastewater Treatment/Water Quality Imps	15,703	933,480	949,183
	13019 - Water/Sewer Equipment Expansions	2,500	399,594	402,094
	14010 - Water Tank Improvements	-	55,480	55,480
	14015 - Regional Park Waterlines	-	151,878	151,878
	14018 - Sewer Rehabilitation - Ramsey/Overcrest	-	185,998	185,998
	15019 - Utilities Technology Improvements	5,000	47,000	52,000
	15020 - Water/Sewer Building-Office Improvements	190,646	38,786	229,432
	15021 - Water Storage & Pump Station Maintenance	-	6,794	6,794
	15023 - Filter Cell Replacement - W.W.T.P.	-	3,000,000	3,000,000
	17003 - Eastside Water Storage Tank	-	2,688,000	2,688,000
	17004 - Lake Sequoyah Sediment Removal/Dredging	458,148	43,565	501,713
	51401 - Fay Alert System Communication Plan	-	1,101	1,101

CATEGORY	FUNDING SOURCE	OBLIGATED	NON- OBLIGATED	TOTAL
4 - CIP		OBLIGATED	OBLIGATED	TUTAL
4 - CIP	5500 . Recycling and Trash Collection			
	07012 - Materials Recovery Facility Improvements	-	20,565	20,565
	09028 - Fiber Optic Cable	-	106,788	106,788
	10001 - Solid Waste Compactors	-	565,781	565,781
	10004 - Recycling & Trash Collection Rate Study	-	110,000	110,000
	13021 - Solid Waste Office & Trans Station Exp	5,324	98,625	103,949
	13030 - Access Control & Security System	-	1,757	1,757
	15024 - Container Maintenance Building Upgrade	-	25,000	25,000
	15025 - Solid Waste Containers	-	229,381	229,381
	51401 - Fay Alert System Communication Plan	-	7,140	7,140
	51701 - C&L Landfill Leachate Hauling	-	30,000	30,000
	5550 . Airport			
	05046 - Airport Expansion Equipment (AIP#21 REV)	-	40,018	40,018
	13025 - Airport Roof Replacements	68,863	136,594	205,457
	13026 - Airport Self Serve Station Upgrade	-	10,055	10,055
	13030 - Access Control & Security System	-	1,046	1,046
	15026 - Airport Lighting Improvements	-	47,754	47,754
	15027 - Airport Boiler Improvements	-	75,000	75,000
	15029 - Airport Engineering Consultant Services	19,143	26,500	45,643
	15030 - Airport Pavement Painting & Signs	-	70,997	70,997
	16012 - Taxiway Lighting Rehabilitation Construction	-	10,883	10,883
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			NON-	
CATEGORY	FUNDING SOURCE	OBLIGATED	OBLIGATED	TOTAL
4 - CIP	9700 . Shop			
	02076 - Fleet - Backhoes / Loaders	175,962	440,897	616,859
	02077 - Fleet - Construction Equipment	83,988	170,927	254,915
	02078 - Fleet - Light / Medium Utility Vehicles	339,476	678,367	1,017,843
	02079 - Fleet - Heavy Utility Vehicles	386,260	433,078	819,338
	02080 - Fleet - Other Vehicles / Equipment	539,937	1,018,431	1,558,368
	02081 - Fleet - Police / Passenger Vehicles	-	503,591	503,591
	02082 - Fleet - Recycling/Trash Vehicles/Equip	994,163	299,189	1,293,352
	02083 - Fleet - Tractors / Mowers	-	81,160	81,160
	12007 - Shop Improvements	-	164,294	164,294
4 - CIP Total		15,996,061	44,521,760	60,517,821
Grand Total		20,939,701	76,839,299	97,779,000