

**City of Fayetteville Staff Review Form**

**2018-0273**

**Legistar File ID**

**5/15/2018**

**City Council Meeting Date - Agenda Item Only**  
N/A for Non-Agenda Item

Tenisha Gist

5/11/2018

Parks & Recreation (520)

**Submitted By**

**Submitted Date**

**Division / Department**

**Action Recommendation:**

Staff recommends approval of a budget adjustment to recognize revenue in the amount of \$15,000 from the Friends of Yvonne Richardson Community Center for a donation received from Jane Hunt Meade and Dr. Benjamin Meade (administered by the Arkansas Community Foundation) to expand the YRCC Summer Fun4Kids Program.

**Budget Impact:**

1010.520.5280.5130.00 and 1010.520.5280-5302.00	Extra Services Personnel and Uniforms/Personal Equipment		
Account Number	Fund		
33051.1801	YRCC Summer Fun4Kids Program		
Project Number	Project Title		
<b>Budgeted Item?</b> <u>No</u>	Current Budget	\$	-
	Funds Obligated	\$	-
	Current Balance	\$	-
<b>Does item have a cost?</b> <u>Yes</u>	Item Cost	\$	15,000.00
<b>Budget Adjustment Attached?</b> <u>Yes</u>	Budget Adjustment	\$	15,000.00
	Remaining Budget	\$	-

V20180321

**Purchase Order Number:** \_\_\_\_\_

**Previous Ordinance or Resolution #** \_\_\_\_\_

**Change Order Number:** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

**Original Contract Number:** \_\_\_\_\_

**Comments:** Email attached from the Community Foundation stating the grant is approved and donation check will be sent on Friday, May 18, 2018.



**TO:** Mayor Jordan  
Don Marr, Chief of Staff

**THRU:** Connie Edmonston, Parks & Recreation Director  
John Crow, Recreation Superintendent  
Tiffany Hoover, Assistant Recreation Superintendent

**FROM:** Tenisha Gist, YRCC Director

**DATE:** May 14, 2018

**SUBJECT: YRCC Summer Camp Staffing Donation**

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**RECOMMENDATION:**

Staff recommends approval of a budget adjustment to recognize revenue in the amount of \$15,000 from the Friends of Yvonne Richardson Community Center for a donation received from Jane Hunt Meade and Dr. Benjamin Meade (administered by the Arkansas Community Foundation) to expand the YRCC Summer Fun4Kids Program.

**BACKGROUND:**

YRCC provides a summer camp for families seeking affordable programming during the summer months. Summer Fun4Kids offers eight weeks of programming for 55 children each week who have completed Kindergarten through 5<sup>th</sup> grades and a Teen Camp for children who have completed 6<sup>th</sup> through 8<sup>th</sup> grades. Each week of camp is themed and camps are filled with field trips, games, swimming, art, and educational opportunities. Camp focuses on team building, problem solving, environmental awareness, and leadership in the community. Transportation for camp is provided by the Fayetteville Boys & Girls Club. Lunches and snacks are provided in partnership with Fayetteville Public Schools.

Currently, 176 families have registered to enroll their campers into this year's summer camp, with 58% of the camper families categorizing as extremely low/very low-income levels. YRCC provides free youth recreational programs during the summer months for working parents, free snacks and lunches to a population of children who are part of the free and reduced school lunch program, and most importantly, educational summer experiences.

**DISCUSSION:**

YRCC's summer camp has existed as a proven asset to the community served. An additional three staff provided by this donation will allow 20 campers from the wait list who are Fayetteville residents with a priority given to extremely low / very low-income, to participate in camp each week. As Fayetteville grows, the need for service grows. Staff is evaluating programs offered at YRCC and guidelines for participation to better serve the residents of Fayetteville and families in poverty.

Currently, four YRCC staff oversee camp programming of 55 campers/junior counselors. If this request is approved, an additional three staff (totaling seven staff) will allow 20 campers from the wait list to participate each week. Twenty extra campers per week will decrease the current wait list from over 175 potential campers to fewer than 50 potential campers.

Arkansas Community Foundation has confirmed a generous donation of \$15,000 to the YRCC for the purposes of supporting three summer camp staff. (See attached email.) YRCC facilities and programs can expand Summer Fun4Kids with this donation, keeping the required ratios for staff to participants. The additional staff will be hired through TEC Staffing, an approved vendor with the City. The urgency of this request is to ensure that YRCC is able to hire camp staff, provide staff training beginning May 21, notify families on the waiting list who will now be able to join camp, and time for parents to attend a mandatory parent orientations June 1-5. Camp starts on June 11.

**BUDGET/STAFF IMPACT:**

A \$15,000 donation will be utilized to fund hourly wages and uniforms for three YRCC summer camp staff. Camp staff is scheduled for three weeks of training and eight weeks of camp, working up to 35 hours a week. A budget adjustment will recognize \$14,800 of the donation funds for extra services for the camp counselors and \$200 for the staffs' uniform.

**Attachments:**

Staff Review Form

Budget Adjustment

Email Confirming Donation from Arkansas Community Foundation

## Gist, Tenisha

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**From:** Jody Dilday <jdilday@arcf.org>  
**Sent:** Thursday, May 10, 2018 3:17 PM  
**To:** Gist, Tenisha  
**Cc:** Laura Underwood  
**Subject:** RE: Thank you and a follow up

Tenisha,

I'm happy to inform you that Jane Hunt Meade has recommended a \$15,000 grant from her Donor Advised Fund to support your work and increase your capacity in order to serve 20 additional children this summer. I have submitted the necessary paperwork, and the grant check should be issued and mailed from our Central Office in Little Rock next Friday.

I wanted to let you know as soon as possible, so that you could make necessary plans to bring on the additional summer staff outlined in your proposal.

Congratulations. Thank you for your time in preparing the proposal for our review, and keep up the great work!



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**Jody Dilday · Development Director**

Arkansas Community Foundation  
(501)-492-3577



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**From:** Gist, Tenisha <tgist@fayetteville-ar.gov>  
**Sent:** Tuesday, May 08, 2018 10:41 PM  
**To:** Jody Dilday <jdilday@arcf.org>  
**Cc:** Laura Underwood <laura@underwoods.com>  
**Subject:** RE: Thank you and a follow up

As promised. Please see attached. Good night!

**Tenisha Gist, M.Ed.**

The Yvonne Richardson Community Center Director  
240 East Rock Street  
Fayetteville, AR 72701

**T** 479.444.3461 | **F** 479.444.3462

[City of Fayetteville Website](http://CityofFayetteville.com) | [Friends of YRCC Website](http://FriendsOfYRCC.com) | [Facebook](https://www.facebook.com/cityoffayetteville) | [Instagram](https://www.instagram.com/cityoffayetteville) | [Youtube](https://www.youtube.com/c/cityoffayetteville)



CITY OF  
**FAYETTEVILLE**  
ARKANSAS

