

City of Fayetteville Staff Review Form

2018-0628

Legistar File ID

12/4/2018

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Mike Reynolds

11/2/2018

POLICE (200)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Staff recommends approval of a change order and budget adjustment to the FY2019 Selective Traffic Enforcement Project (STEP) Grant Award to increase funding for distracted driving enforcement in the amount of \$6,600.

Budget Impact:

1010.200.2920-5120.00

General

Account Number

Fund

31607-1819-4309

Police STEP Grant

Project Number

Project Title

Budgeted Item? Yes

Current Budget \$ 76,800.00

Funds Obligated \$ -

Current Balance \$ 76,800.00

Does item have a cost? No

Item Cost

Budget Adjustment Attached? Yes

Budget Adjustment \$ 6,600.00

Remaining Budget \$ 83,400.00

Purchase Order Number: _____

Previous Ordinance or Resolution # ^{V20180321} 213-18

Change Order Number: _____

Approval Date: 10/16/2018

Original Contract Number: _____

Comments:



MEETING OF DECEMBER 4, 2018

TO: Mayor and City Council *Mike Reynolds*
FROM: Mike Reynolds, Deputy Chief of Police
DATE: November 2, 2018
SUBJECT: **Change Order to FY2019 STEP Grant Award**

RECOMMENDATION:

Staff recommends approval of a change order budget adjustment to the FY2019 Selective Traffic Enforcement Project (STEP) Grant Award to increase funding for distracted driving enforcement in the amount of \$6,600.

BACKGROUND:

City Council approved the FY2019 STEP Grant Award via Resolution 213-18 on October 16, 2018 in the amount of \$76,800. This grant award provided grant funding for dedicated traffic enforcement, traffic enforcement equipment and child safety seats. Funds for dedicated traffic enforcement include \$30,100 for Seat Belt Enforcement, \$12,600 for Speed Enforcement, and \$29,200 for DWI/DUI Enforcement.

DISCUSSION:

This change order provides \$6,600 for dedicated Distracted Driving Enforcement which emphasize enforcement of laws concerning the use of cell phones while driving. Distracted driving is a major cause of vehicular crashes in Fayetteville. This grant funding will help our citizenry become more aware of this contributor of vehicle crashes.

BUDGET/STAFF IMPACT:

Revenue and expense budgets will increase equally by \$6,600. There is no impact on staffing related to this change order.

Attachments:

Change Order #1
Subgrant Agreement Change Order

**ARKANSAS STATE POLICE
HIGHWAY SAFETY OFFICE
SUBGRANT AGREEMENT CHANGE ORDER**

Recipient: Fayetteville Police Department

Project Number: OP-2019-02-02-09

SE-2019-01-01-09

M5X-2019-06-06-09

The subgrant agreement above is hereby modified as described below:


To add to Work Statement 4: Distracted Driving (DD); Work Statement 5: Distracted Driving enforcement (from 6:00 am until 9:00 pm) will emphasize enforcement of texting and cellphone laws as shown in Work Statement 16; Work Statement 6, Performance Objectives: DD, Average 2-3 stops per hour per officer; Subgrantee Invoice Form: Distracted Driving – 402 DD in the amount of \$6,600.00.

<u>Budget Categories</u>	<u>Approved Budget</u>	<u>Change</u>	<u>Revised Budget</u>
PERSONAL SERVICES			
Distracted Driving – 402 DD	\$0	\$6,600	\$6,600
TOTAL	\$76,800	\$6,600	\$83,400

Justification:

To add to workstatements and budget to allow distracted driving enforcement.

All conditions and portions of this subgrant agreement remain the same except those listed above.

	11/10/2018		/ /
Subgrant Director	Date	Authorized Official	Date

FOR ASP USE ONLY

Subgrant Agreement Change Order Number 2019-1

COMMENTS

Recommended for Approval

	Initial	Date	
Program Manager	_____	___/___/___	Increase in funds in the amount of \$6,600.00. Add project number DD-2019-02-02-09 Effective date of change 11/1/2018.
Fiscal Manager	_____	___/___/___	
Highway Safety Manager	_____	___/___/___	

This subgrant agreement change order is hereby approved.

_____	/ /
Administrator Highway Safety Office	Date