

**City of Fayetteville Staff Review Form**

**2018-0716**

**Legistar File ID**

**12/18/2018**

City Council Meeting Date - Agenda Item Only  
N/A for Non-Agenda Item

Brad Fulmer

11/29/2018

INFORMATION TECHNOLOGY (170)

**Submitted By**

**Submitted Date**

**Division / Department**

**Action Recommendation:**

A resolution to authorize the purchase of information technology solutions including desktops, servers, software, peripherals, and services, on an as-needed basis, from CDWG utilizing National Intergovernmental Purchasing Alliance Company (National IPA) contract #2018011-01 through February 28, 2023, and any future renewal periods.

**Budget Impact:**

N/A	N/A
Account Number	Fund
Project Number	Project Title
Budgeted Item? <span style="background-color: yellow; display: inline-block; width: 50px; height: 15px;"></span>	Current Budget
	Funds Obligated
	\$ -
	Current Balance
	\$ -
Does item have a cost? <span style="background-color: yellow; display: inline-block; width: 50px; height: 15px;"></span>	Item Cost
Budget Adjustment Attached? NA	Budget Adjustment
	\$ -
	Remaining Budget

V20180321

Purchase Order Number: \_\_\_\_\_

Previous Ordinance or Resolution # \_\_\_\_\_

Change Order Number: \_\_\_\_\_

Approval Date: \_\_\_\_\_

Original Contract Number: \_\_\_\_\_

Comments:



**MEETING OF DECEMBER 18, 2018**

**TO:** Mayor and City Council

**THRU:** Keith Macedo, IT Director  
Don Marr, Chief of Staff

**FROM:** Brad Fulmer, Assistant IT Director

**DATE:** November 28, 2018

**SUBJECT: National IPA Contract**

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**RECOMMENDATION:**

A resolution to authorize the purchase of information technology solutions including desktops, servers, software, peripherals, and services, on an as-needed basis, from CDWG utilizing National Intergovernmental Purchasing Alliance Company (National IPA) contract #2018011-01 through February 28, 2023, and any future renewal periods.

**BACKGROUND:**

The City of Mesa, AZ partnered with National IPA to competitively bid information technology solutions including desktops, servers, software, peripherals, and services. CDWG was awarded the bid and signed master agreement #2018011-01 with National IPA. Every National IPA contract is the result of a formal competitive solicitation conducted by trained, professional procurement officials and made available through the National IPA's cooperative purchasing program. Contract #2018011-01 was awarded on March 1<sup>st</sup>, 2018 to CDW-G and the initial term is valid through February 28, 2023.

**DISCUSSION:**

Purchasing IT equipment from the National IPA contract gives the City an opportunity to have competitive pricing which is based off a high-volume discount. If the City were to bid such products and services itself, it would not benefit from the shared purchasing power that the National IPA cooperative contract provides. There is no fee to the City to purchase from the contract.

**BUDGET/STAFF IMPACT:**

IT equipment is budgeted within each division and various capital improvement projects and operating budgets across the City.

**Attachments:**

Staff Review Form  
National IPA Contract



Overview

Contract Documents

Contact

Technology & Interactive Whiteboard Solutions Products & Services #R160201

Information Technology Solutions #130733

Total Cloud Solutions #R171001

IT Solutions and Services #2018011-01

News, Events & Promotions

Green Solutions

CDW Line Card

### Competitively solicited and publicly awarded by: City of Mesa, AZ

#### Contract #2018011-01

Contract Term: March 01, 2018 through February 28, 2023

#### Contract includes:

A comprehensive product and service offering including desktops, notebooks, servers, software, peripherals, cloud computing, consulting/analysis, design, technical support, leasing/financing, trade-ins, repair, configuration/system configurations, implementation, training, maintenance, installation, system testing, upgrades, and imaging

#### Click to download flyer:



Overview



Government Agencies



Colleges & Universities



Primary Education



Information Technology Solutions & Services  
Executive Summary

**Lead Agency:** City of Mesa, AZ

**Solicitation:** # 2018011

**RFP Issued:** September 20, 2017

**Pre-Proposal Date:** October 3, 2017

**Response Due Date:** October 23, 2017

**Proposals Received:** 11



**Awarded to:**

The City of Mesa, AZ Department of Procurement issued RFP # 201811 on September 20, 2017, to establish a national cooperative contract for information technology solutions and services.

The solicitation included cooperative purchasing language in the SCOPE of WORK, # 2 “NATIONAL CONTRACT REQUIREMENTS:

**NATIONAL CONTRACT REQUIREMENTS.** The City, as the Principal Procurement Agency, as defined in Attachment D, has partnered with the National Intergovernmental Purchasing Alliance Company (“National IPA”) to make the resultant contract (also known as the “Master Agreement” in materials distributed by National IPA) from this solicitation available to other public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit (“Public Agencies”), through National IPA’s cooperative purchasing program. The City of Mesa is acting as the contracting agency for any other Public Agency that elects to utilize the resulting Master Agreement. Use of the Master Agreement by any Public Agency is preceded by their registration with National IPA as a Participating Public Agency in National IPA’s cooperative purchasing program. Attachment D contains additional information on National IPA and the cooperative purchasing agreement.

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- City of Mesa website
- National IPA website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino Sun, CA
- Honolulu Star-Advertiser, HI
- The Advocate – New Orleans, LA
- New Jersey Herald, NJ
- Las Vegas Journal Review, LV
- Times Union, NY
- Daily Journal of Commerce, OR
- The State, SC
- Deseret News, UT
- Richmond Times, VA
- Seattle Daily Journal of Commerce, WA
- Helena Independent Record, MT

On September 20, 2017 proposals were received from the following offerors:

- CDW-G
- Cloudvara
- Connection Public Sector Solutions
- Hye Tech
- Hypertech
- Office Depot
- PCMG
- POP
- SHI International
- World Wide Technology
- Zones

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFP, the committee elected to enter into negotiations with CDW-G and proceeding with contract award upon successful completion of negotiations.

The City of Mesa, AZ, National IPA and CDW-G successfully negotiated a contract and the City of Mesa executed the agreement with a contract effective date of March 1, 2018.

Contract includes:

A comprehensive product and service offering including desktops, notebooks, servers, software, peripherals, cloud computing, consulting/analysis, design, technical support, leasing/financing, trade-ins, repair, configuration/system configurations, implementation, training, maintenance, installation, system testing, upgrades, and imaging

Term:

Initial five- year agreement from March 1, 2018 through February 28, 2023 with the option to renew for two (2) additional one-year periods through February 28, 2025.

Pricing/Discount:

CDW-G offers a percent off catalog pricing by category. Refer to pricing document for complete details.

National IPA Web Landing Pages:

<http://www.nationalipa.org/Pages/Contracts-search.aspx?k=cdwg>