

**City of Fayetteville Staff Review Form**

**2019-0092**

**Legistar File ID**

**2/19/2019**

City Council Meeting Date - Agenda Item Only  
N/A for Non-Agenda Item

Matt Casey

1/30/2019

ENGINEERING (621)

**Submitted By**

**Submitted Date**

**Division / Department**

**Action Recommendation:**

Approval of a resolution to award RFQ 19-01, Selection #2 to McClelland Consulting Engineers, Inc as primary provider and Olsson Associates, Inc. as a secondary provider based on rates provided and availability for on-call surveying services as needed through December 31, 2019

**Budget Impact:**

|  |  |
|--|--|
| Account Number                               | Fund                                       |
| Project Number                               | Project Title                              |
| <b>Budgeted Item?</b> <u>NA</u>              | Current Budget            \$            -  |
|  | Funds Obligated            \$            - |
|  | <b>Current Balance</b> \$            -     |
| <b>Does item have a cost?</b> <u>No</u>      | Item Cost                                  |
| <b>Budget Adjustment Attached?</b> <u>NA</u> | Budget Adjustment                          |
|  | <b>Remaining Budget</b> \$            -    |

V20180321

**Purchase Order Number:** \_\_\_\_\_

**Previous Ordinance or Resolution #** \_\_\_\_\_

**Change Order Number:** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

**Original Contract Number:** \_\_\_\_\_

**Comments:**



**MEETING OF FEBRUARY 19, 2019**

**TO:** Mayor and City Council

**THRU:** Don Marr, Chief of Staff  
Garner Stoll, Development Services Director  
Chris Brown, City Engineer

**FROM:** Matt Casey, Engineering Design Manager

**DATE:** January 30, 2019

**SUBJECT:** **Approval of a resolution to award RFQ 19-01, Selection #2 to McClelland Consulting Engineers, Inc as primary provider and Olsson Associates, Inc. as a secondary provider based on rates provided and availability for on-call surveying services as needed through December 31, 2019**

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**RECOMMENDATION:**

A resolution to award RFQ 19-01, Selection #2 to McClelland Consulting Engineers, Inc as primary provider and Olsson Associates, Inc. as a secondary provider based on rates provided and availability for on-call surveying services as needed through December 31, 2019.

**BACKGROUND:**

The Engineering Division has a two-person survey crew as part of the design team. The survey crew provides surveying services to multiple City Divisions in addition to the surveys needed for the in-house projects designed by the City engineers. As a result, the current workload for the survey crew is quite large. With the potential for many design projects to begin in 2019, additional surveying services may be required.

**DISCUSSION:**

An engineering selection committee selected McClelland Consulting Engineers, Inc. and Olsson Associates, Inc. to be used for on-call surveying services for street, drainage and utilities projects for the remainder of 2019.

**BUDGET/STAFF IMPACT:**

Funds for the material testing have been budgeted in various capital projects with the Sales Tax Capital Improvements Fund, the Transportation Bond Fund and the Water and Sewer Fund.

**Attachments:**

Standard Rate Schedules



2019

**McCLELLAND CONSULTING ENGINEERS, INC.**

**\*STANDARD HOURLY RATES**

As of January 1, 2019

|   |                      |
|---|----------------------|
| <b>Chief Draftsman</b>                  | <b>\$95 - \$110</b>  |
| <b>Clerical</b>                         | <b>\$45 - \$75</b>   |
| <b>Construction Observer</b>            | <b>\$70 - \$130</b>  |
| <b>Draftsman</b>                        | <b>\$65 - \$95</b>   |
| <b>Environmental Scientist/Designer</b> | <b>\$105 - \$120</b> |
| <b>Geotech Engineer</b>                 | <b>\$85 - \$150</b>  |
| <b>HR/Payroll Admin</b>                 | <b>\$75-\$100</b>    |
| <b>Landscape Architect</b>              | <b>\$90 - \$130</b>  |
| <b>Media Specialist</b>                 | <b>\$80 - \$100</b>  |
| <b>Principal</b>                        | <b>\$160 - \$230</b> |
| <b>Project Accountant</b>               | <b>\$70 - \$145</b>  |
| <b>Project Designer</b>                 | <b>\$70 - \$140</b>  |
| <b>Project Engineer</b>                 | <b>\$120 - \$175</b> |
| <b>Project Manager</b>                  | <b>\$120 - \$200</b> |
| <b>Registered Land Surveyor</b>         | <b>\$95 - \$140</b>  |
| <b>Soils Lab Technician</b>             | <b>\$50 - \$95</b>   |
| <b>Specification Writer</b>             | <b>\$50 - \$75</b>   |
| <b>Sr. Project Manager</b>              | <b>\$140 - \$240</b> |
| <b>Survey (2 man or Robotic) Crew</b>   | <b>\$115 - \$160</b> |
| <b>Survey (3 man) Crew</b>              | <b>\$135 - \$180</b> |
| <b>Survey Field (1 Man or Rodman)</b>   | <b>\$45 - \$95</b>   |
| <b>Survey GPS</b>                       | <b>\$75 - \$130</b>  |
| <b>Survey Technician</b>                | <b>\$65 - \$95</b>   |
| <b>Water Lab Supervisor</b>             | <b>\$70 - \$90</b>   |
| <b>Expenses</b>                         | <b>@ Cost</b>        |
| <b>Mileage</b>                          | <b>.58/mi</b>        |

*\* Standard Hourly Rates may be adjusted annually in accordance with the normal salary review practices of McClelland Consulting Engineers.*

# OLSSON BILLING RATE SCHEDULE

## 2019 LABOR RATES

| <u>Description</u>           | <u>Range</u> |
|------------------------------|--------------|
| Principal.....               | 109 - 381    |
| Project Manager.....         | 103 - 189    |
| Project Professional.....    | 94 - 168     |
| Assistant Professional.....  | 47 - 143     |
| Designer.....                | 84 - 178     |
| CAD Operator.....            | 32 - 116     |
| Survey.....                  | 43 - 171     |
| Construction Services.....   | 40 - 189     |
| Administrative/Clerical..... | 29 - 130     |

**Note:**

1. Special Services not included in above categories will be provided on a Special Labor Rate Schedule
2. Rates subject to change based upon updates to Billing Rates for upcoming year.