

City of Fayetteville Staff Review Form

2019-0093

Legistar File ID

February 19th, 2019

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Jeff Coles

2/1/2019

RECYCLING/TRASH COLLECTION (750)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Ordinance waiving the requirements of formal competitive bidding and authorizing the purchase of a main body cylinder for the baling machine for the Material Recovery Facility at the Recycling and Trash Collection facility from H.E.M. Service Company, Inc. in the amount of \$26,643 including any applicable taxes and a 10% contingency.

Budget Impact:

5500.750.5000.5400.00

Recycling and Trash Collection

Account Number

Fund

Maintenance

Project Number

Project Title

Budgeted Item? No

Current Budget \$ 50,000.00

Funds Obligated \$ 1,097.00

Current Balance **\$ 48,903.00**

Does item have a cost? Yes

Item Cost \$ 26,643.00

Budget Adjustment Attached? No

Budget Adjustment

Remaining Budget **\$ 22,260.00**

V20180321

Purchase Order Number: 2019-00000202

Previous Ordinance or Resolution # _____

Change Order Number: _____

Approval Date: _____

Original Contract Number: _____

Comments:



MEETING OF FEBRUARY 19TH 2019

TO: Mayor and City Council

THRU: Don Marr, Chief of Staff
Peter Nierengarten, Sustainability and Resilience Department Director

FROM: Jeff Coles, Recycling and Trash Collection Director

DATE: February 1, 2019

SUBJECT: **Ordinance waiving the requirements of formal competitive bidding and authorizing the purchase of a main body cylinder for the baling machine for the Material Recovery Facility at the Recycling and Trash Collection facility from H.E.M. Service Company, Inc. in the amount of \$26,643 including any applicable taxes and a 10% contingency.**

RECOMMENDATION:

Staff recommends approving an ordinance waiving the requirements of formal competitive bidding and authorizing the purchase of a main body cylinder for the baling machine for the Material Recovery Facility at the Recycling and Trash Collection facility from H.E.M. Service Company, Inc. in the amount of \$26,643 including any applicable taxes and a 10% contingency.

BACKGROUND:

The Solid Waste & Recycling Division operates a recycling program which includes a baler for processing of recyclable materials. These materials are baled for ease of transport using a two-ram baler designed for compacting and wire binding the bales of recycled materials. Without the baler the City cannot process the incoming recyclable materials and send them to the various mills for final processing.

DISCUSSION:

The main body cylinder is responsible for supplying the force needed to compact the recyclable materials which are baled for transport. The main body cylinder is critical to the operation of the baler - it cannot function without the main body cylinder. Recently a leak was found on the cylinder and welding was performed to temporarily patch the leak. The re-emergence of the leak indicates that the outer casing of the cylinder is compromised and impossible to permanently repair unless the outer casing is replaced, or a new cylinder is purchased. Replacement of the outer casing would render the baler inoperable for a minimum of four weeks, therefore staff is recommending replacement with a new cylinder as quickly as possible to ensure that the Division can continue to process recyclable materials. After installation of the new cylinder, staff

will pursue repair of the existing cylinder casing, which will ensure that a functional backup cylinder is on hand, should this situation arise again in the future.

The baler manufacturer has recommended three vendors who can provide a replacement cylinder. H.E.M. has the cylinder available for purchase now and the other two have lead times of up to six weeks to deliver. The longer lead time is not practical for our current situation since the cylinder could rupture at any time leaving the Division in a situation where recyclable materials are coming in to be processed with no means to process them.

BUDGET/STAFF IMPACT:

The cost of the cylinder is \$24,220.73 including shipping, handling, and sales tax. Additionally, a 10% contingency has been added to this authorization for a total request amount of \$26,643. Money for the replacement cylinder is available in the Recycling and Trash Collections Building and Grounds Maintenance Budget.

Attachments:

HEM Service Company, Inc. Quote
Marathon Equipment Company Quote
Downing Sales & Service, Inc. Quote

H.E.M. Service Company, Inc.

DBA Georgia Baler and Compactor
 21 Barry Drive
 White GA 30184

Quote

Date	Quote #
1/28/2019	012819-2

Name / Address
City of Fayetteville 113 W Mountain St. Fayetteville AR 72701

Rep	Project

Description	Qty	Total
04-3681 Cylinder 9"B 6"R 133"S	1	21,319.00T
Shipping and Handling	1	750.00T
		2,151.73

			Total	Web Site	\$24,220.73
Phone #	Fax #	E-mail			
770-387-0673	678-719-7815	tricia@georgiabalerandcompactor.com	www.GeorgiaBalerandCompactor.c...		



PO Box 1798

Vernon, AL 35592

Phone: (800)528-5308 option 1 Fax: (205) 695-7250

Email: parts@marathonequipment.com

Quotation Information

Parts Sales Technician: Ricky B Quote Date: 1/29/2019 Valid 30 Days
EXPIRES: 2/28/2019

Unless Otherwise Noted

QUOTATION NO: 1292019RB

Sold To: CITY OF FAYETTEVILLE Ship To:

Address: Address:
City / State City / State / Zip:
Country Attn:
Contact Phone:

Table with columns: QUANTITY, ITEM #, DESCRIPTION, LIST PRICE EA., DISCOUNT %, DISCOUNT \$, NET PRICE (*QTY). Includes items like CYLINDER 6R 133S 166RET SEABEE and SHIPPING 3 DAYS.

Subtotal: \$22,019.00
Estimated Freight:
Estimated Sales Tax:
Total: \$22,019.00

SPECIFICS

- The above pricing is F.O.B. factory discounted price unless otherwise stated.
Standard MARATHON warranty applies.
Standard credit terms apply.
Terms for orders over \$50,000. The following PAYMENTS are required for orders over \$50,000: 30% deposit at time of order, 60% due 14 days prior to shipment, and
Pricing does not include freight, fees, taxes, licenses, building modifications, project management, installation or start up training charges unless specifically stated.
Quoted freight and taxes are estimated

QUOTE

Date: 01/25/19

To: Steven
 City of Fayetteville, AR

Ship To:
Fayetteville, AR

Shipping Method

Delivery Date

Best Way	Approx. 6 Weeks ARO
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Qty	Item #	Description	Unit Price	Line Total
1.00	043681	Marathon Cylinder	\$ 22,384.95	\$ 22,384.95
		Price Does Not Include Freight or Any Applicable Sales Tax		

Subtotal	\$ 22,384.95
Sales Tax	Not Included
Total:	\$ 22,384.95

Quoted By:
 Ed Kowing
 417-589-6227

3 Indigo Road, Phillipsburg, MO 65722