

City of Fayetteville Staff Review Form

2019-0025

Legistar File ID

2/5/2019

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Kevin Springer

1/10/2019

Budget & Information Management/
Finance & Internal Services Department

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A RESOLUTION TO AMEND THE 2019 ADOPTED BUDGET BY REAPPROPRIATING \$100,186,000 IN BONDED OR ON-GOING CAPITAL PROJECTS AND OUTSTANDING OBLIGATIONS AND GRANT FUNDED ITEMS.

Budget Impact:

VARIOUS	VARIOUS
_____ Account Number	_____ Fund
VARIOUS	VARIOUS
_____ Project Number	_____ Project Title
Budgeted Item? <u>Yes</u>	Current Budget \$ 168,111,000.00
	Funds Obligated \$ -
	Current Balance \$ 168,111,000.00
Does item have a cost? <u>No</u>	Item Cost \$ -
Budget Adjustment Attached? <u>NA</u>	Budget Adjustment \$ 100,186,000.00
	Remaining Budget \$ 268,297,000.00

V20180321

Purchase Order Number: _____

Previous Ordinance or Resolution # _____

Change Order Number: _____

Approval Date: _____


Original Contract Number: _____

Comments:



TO: Mayor and City Council

THRU: Don Marr, Chief of Staff
Paul A. Becker, Chief Financial Officer

FROM: Kevin Springer, Budget Director 

DATE: January 10, 2019

SUBJECT: 2019 Budget Re-appropriation Request

RECOMMENDATION:

It is recommended to amend the 2019 Adopted Budget by re-appropriating \$100,186,000 in bonded or ongoing capital projects and outstanding obligations and grant funded items. In addition, staff is recommending approval of any changes to this request that may arise due to finalizing the 2018 year end which would result in a decrease in the total authorized budget.

BACKGROUND:

Budget appropriations for 2018 expired December 31, 2018. Equipment and supplies or services must have been received by December 31 in order to be charged to the 2018 Budget. Some departments have items or services that were budgeted in 2018 but were not delivered or complete by year-end. In these cases, unspent amounts for those projects and items need to be re-appropriated, since they were not included in the 2019 Budget. In the case of capital improvement projects, unspent funds are added to any amounts appropriated in the 2019 Budget.

Because of the need for project continuation, staff recommends approval of the attached re-appropriation budget request at the February 5, 2019 City Council meeting. City Council is requested to amend the 2019 Adopted Budget by re-authorizing up to \$100,186,000 for purchase commitments and capital improvements as follows:

CATEGORY	OBLIGATED	NON-OBLIGATED	TOTAL
1 - Bonded Capital Projects	\$ 4,279,492	\$ 23,974,223	\$ 28,253,715
2 - Grants / Donations / Reimbursements	2,567,403	4,092,765	6,660,168
3 - Operational Obligations	229,443	14,821	244,264
4 - Capital Improvements Projects (CIP)	16,756,277	48,271,576	65,027,853
Grant Total	\$ 23,832,615	\$ 76,353,385	\$ 100,186,000

A finalized listing of the capital project re-appropriations will be submitted to City Council as an informational item during the First Quarter of 2019.

Please find attached a schedule of capital projects by Improvement Type which were included in the 2018 Budget that were not fully expended during the 2018 fiscal year. The 2018 estimated unreserved fund balance/retained earnings for the respective funds reflected the cost of the requested re-appropriation. These re-budgeted items, therefore, do not impact the estimated fund balance amounts which were forecasted in the 2019 Budget.

The re-authorization of prior year's appropriated projects and items are normal budget operating procedures and are generally for one-time expenses. Approval of this request will allow the 2019 Budget to be increased to reflect the attached information. Several of the requested re-authorizations include revenue offset in the form of grant revenues.

Total requested re-budgets for all funds are in the attached worksheet. These amounts will require City Council action. For your information, a summary by Funding Source and Improvement Type is included following this memo. The re-appropriation amounts are broken out into two separate categories:

- **Obligated:** These items have Contracts/Purchase Orders already issued on them during 2018 and the City will not receive the item and/or service until 2019.
- **Unobligated:** These items did not have any Contracts/Purchase Orders issued on them as of 2018.

BUDGET/STAFF IMPACT:

The estimated fund balance for the 2019 Budget was based on the assumption that these 2018 funds would be either spent in 2018 or be re-appropriated. The funds do not increase the use of operating reserves and this request simply retains project funding for identified and scheduled capital improvements for the current fiscal year.

If you have any questions concerning the attachment or the procedure, please feel free to contact either Paul A. Becker (575-8330) or Kevin Springer (575-8226). Thank you for your attention to this request.

Attachments:

- 2019 Appropriations (Summary by Fund)
- 2019 Appropriations (Detail)

2019 Appropriations (Summary by Fund)

FUNDING SOURCE	OBLIGATED	NON-OBLIGATED	TOTAL
1010 - General	2,447,610	1,172,407	3,620,017
2100 - Street	1,155	872,407	873,562
2130 - Parking	349,153	90,096	439,249
2180 - Community Development	-	1,012,108	1,012,108
2230 - Special Grants	262,212	1,338,449	1,600,661
2250 - Parks Development	884,196	1,646,727	2,530,923
2300 - Impact Fee	-	6,894,538	6,894,538
2930 - Drug Law Enforcement Grant	-	215,943	215,943
4150 - Library Construction	1,344,710	23,428,408	24,773,118
4270 - Disaster & Replacement	471,418	163,591	635,009
4470 - Sales Tax Capital Improvement	7,480,235	9,379,365	16,859,600
4520 - Sales Tax Construction Project	2,934,782	545,815	3,480,597
5400 - Water and Sewer	3,833,176	21,825,315	25,658,491
5500 - Recycling and Trash Collection	4,352	1,912,834	1,917,186
5550 - Airport	1,941,513	576,473	2,517,986
9700 - Shop	1,878,103	5,278,909	7,157,012
Grand Total	23,832,615	76,353,385	100,186,000

2019 Appropriations (Detail)

CATEGORY	FUNDING SOURCE	OBLIGATED	NON-OBLIGATED	TOTAL
1 - BONDS	4150 - Library Construction			
	17007 - Fayetteville Public Library Expansion	1,344,710	23,428,408	24,773,118
	4520 - Sales Tax Construction Project			
	06035 - Transportation Bond Street Impvs	2,934,782	545,815	3,480,597
1 - BONDS Total		4,279,492	23,974,223	28,253,715
2 - GRANTS	1010 - General			
	31606 - Body Worn Camera Grant - 2016	-	75,952	75,952
	31607 - Police STEP Grant 2016-2017	-	133,757	133,757
	31703 - Police ASP Accident Interface Grant	-	24,160	24,160
	31711 - Fire FEMA Grant Physical Fitness	-	65,526	65,526
	32016 - Firewise Grant	-	502	502
	33044 - Police Department Donations	-	9,298	9,298
	33045 - Police Law Enforcement State Forfeitures	-	173,008	173,008
	33046 - Police Law Enforcement Fed Forfeitures	-	127,302	127,302
	33047 - Fire Department Act 833/46/Misc Revenue	-	49,685	49,685
	33048 - Animal Services Miscellaneous Donations	-	42,827	42,827
	33049 - Animal Services Clinic Donations	-	839	839
	33051 - Parks & Recreation Donations	-	29,292	29,292
	36024 - Historic Preservation Travel & Training	2,780	791	3,571
	36029 - Fire - Donations	-	2,672	2,672
	37042 - Police Bulletproof Vests Partership	-	12,666	12,666
	38070 - Police High Intensity Drug Trafficking	-	13,244	13,244
	39012 - District Court Automation	-	1,239	1,239
	39022 - Police JAG Local Solicitation	-	130,987	130,987
	39024 - Police IRS/Treasury Forfeitures	-	244,183	244,183

2019 Appropriations (Detail)

CATEGORY	FUNDING SOURCE	OBLIGATED	NON-OBLIGATED	TOTAL
2 - GRANTS	2180 - Community Development			
	32003 - CDBG Donations	-	8,471	8,471
	Community Development Block Grant	-	1,003,637	1,003,637
	2230 - Special Grants			
	31603 - Fire - FEMA Grant for Training Simulator	-	25,491	25,491
	31705 - Fire - FEMA Grant for Mobile Air Cascade System	-	13,659	13,659
	31708 - Cultural Arts Corridor Grant	262,212	1,052,025	1,314,237
	31711 - Fire FEMA Grant Physical Fitness	-	247,274	247,274
	2250 - Parks Development			
	31601 - YRCC Kids Crops Gazebo	-	16,004	16,004
	33051 - Parks & Recreation Donations	-	19,705	19,705
	2930 - Drug Law Enforcement Grant			
	38070 - Police High Intensity Drug Trafficking	-	215,943	215,943
	4270 - Disaster & Replacement			
	18025 - Air Museum Sprinkler Repair	-	5,015	5,015
	31702 - FEMA Flood 2017	471,418	90,413	561,831
	5500 - Recycling and Trash Collection			
	31302 - Keep Fayetteville Beautiful CLPP	-	588	588
	31304 - Curbside Value Partnership Grant	-	6,327	6,327
	31707 - Food Waste Carts	-	7,756	7,756
	33028 - RTC E-Waste Grant (ADEQ)	-	15,745	15,745
	5550 - Airport			
	31704 - Taxiway B Widening	1,830,993	226,782	2,057,775
2 - GRANTS Total		2,567,403	4,092,765	6,660,168

2019 Appropriations (Detail)

CATEGORY	FUNDING SOURCE	OBLIGATED	NON-OBLIGATED	TOTAL
3 - OPERATIONAL	1010 - General			
	43020 - Wellness Program	-	11,292	11,292
	51022 - Public Access Television Fees	-	3,529	3,529
	Economic Development/Office Furniture	4,200	-	4,200
	Human Resources/Hiring Process Optimization	3,151	-	3,151
	Human Resources/Office Furniture	2,749	-	2,749
	Information Tech/Novatime Software upgrade	5,236	-	5,236
	Mayors Office/Temporary Staffing Services	803	-	803
	Planning/Washington-Willow Historic District Design Guidelines	19,850	-	19,850
	Police/Armorskins	39,469	-	39,469
	Police/Child Safety Seats	16,235	-	16,235
	Police/Officer and Quartermaster 2018 Items	644	-	644
	Sustainability/Bicycle & Pedestrian Coordinator	30,000	-	30,000
	Sustainability/Temporary Intern	4,683	-	4,683
	2100 - Street			
	Parking Repairs VTIQ modules	1,155	-	1,155
	2130 - Parking			
	Parking Enforcement Management Contract	80,140	-	80,140
	Parking Temporary IT consultant services	3,354	-	3,354
	5400 - Water and Sewer			
	Call Center & Offices - Furniture	11,574	-	11,574
	Utilities Department/Professional Development	500	-	500
	Utilities Department/Succession	4,000	-	4,000
	Water Sewer/Arbitrage report	1,700	-	1,700
3 - OPERATIONAL Total		229,443	14,821	244,264

2019 Appropriations (Detail)

CATEGORY	FUNDING SOURCE	OBLIGATED	NON-OBLIGATED	TOTAL
4 - CIP	1010 - General			
	17008 - Stormwater Utility Feasibility Study	156,985	-	156,985
	17010 - Trail of Tears Signage	1,000	-	1,000
	17012 - Town Center Entry Stairs	205,300	14,800	220,100
	18023 - Mountain Ranch Land Acquisition	1,375,938	-	1,375,938
	18026 - Development Services Continuous Process Improvement	7,500	-	7,500
	18028 - Site Analysis - New Parking Structure (Cultural Arts Corri	19,800	-	19,800
	50033 - Raze and Removals	-	4,856	4,856
	51702 - Theatre Squared Building	551,287	-	551,287
	2100 - Street			
	02053 - Sidewalk Improvements	-	154,371	154,371
	15001 - Willow Bend Development Cost Share	-	650,000	650,000
	15002 - Winter Weather Operations Center	-	8,036	8,036
	18001 - Transportation & Fleet Building Improvements	-	60,000	60,000
	2130 - Parking			
	02057 - Microcomputer / Printer Replacements	-	11,449	11,449
	06001 - Parking Lot Improvements and Overlays	54,412	21,663	76,075
	15003 - Spring Street Parking Deck Improvements	-	30,709	30,709
	15004 - Meadow Street Parking Deck Improvements	211,247	13,547	224,794
	18002 - Parking Enforcement Upgrades	-	5,000	5,000
	18003 - Parking Infrastructure Improvements	-	3,733	3,733
	31710 - Low Impact Development Installation - Lot 55	-	3,995	3,995

2019 Appropriations (Detail)

CATEGORY	FUNDING SOURCE	OBLIGATED	NON-OBLIGATED	TOTAL
4 - CIP				
	2250 - Parks Development			
	02002 - Regional Park Development	123,691	218,311	342,002
	02013 - Neighborhood Park Development	531,752	358,223	889,975
	02014 - Other Park & Safety Improvements (2250)	-	12,849	12,849
	13001 - Community Park Improvements	228,753	880,984	1,109,737
	16004 - Park Paving Improvements	-	58,000	58,000
	16010 - Natural Surface Trail Development	-	82,651	82,651
	2300 - Impact Fee			
	07001 - Police Impact Fee Improvements (#3)	-	190,106	190,106
	07002 - Water Impact Fee Improvements (#1)	-	3,538,103	3,538,103
	07003 - Fire Impact Fee Improvements (#4)	-	93,845	93,845
	07004 - Wastewater Impact Fee Improvements (#2)	-	2,639,048	2,639,048
	17009 - Police Body Worn Camera	-	410,045	410,045
	57039 - Transfers Between Funds (Non-Project)	-	23,391	23,391
	4270 - Disaster & Replacement			
	04038 - Replacement Copier Funds	-	68,163	68,163
	4470 - Sales Tax Capital Improvement			
	02001 - Lights of the Ozarks	-	16,062	16,062
	02006 - Fire Facility Maintenance	-	121,161	121,161
	02016 - Trail Development	581,169	273,168	854,337
	02045 - Forestry/Safety & ADA Compliance (4470)	-	43,377	43,377
	02046 - Building Improvements	38,433	532,300	570,733
	02047 - Police Building Improvements	-	91,067	91,067
	02052 - In-House Pavement Improvements	190,503	662,893	853,396
	02053 - Sidewalk Improvements	4,860	310,042	314,902
	02055 - Geographic Information System (GIS)	-	74,308	74,308
	02056 - Local Area Network (LAN) Upgrades	-	238,601	238,601
	02057 - Microcomputer / Printer Replacements	13,288	31,760	45,048

2019 Appropriations (Detail)

CATEGORY	FUNDING SOURCE	OBLIGATED	NON-OBLIGATED	TOTAL
4 - CIP				
	02061 - Television Center Equipment	-	22,723	22,723
	02062 - Police Specialized Equipment	-	94,292	94,292
	02063 - Traffic Signal Improvements	5,158	180,328	185,486
	02094 - Document Management	-	17,207	17,207
	02097 - Stormwater Quality Management	64,302	117,102	181,404
	02108 - Other Drainage Improvements	-	324,228	324,228
	02116 - Cost Share / ROW / Intersection / Street Calming	35,127	601,329	636,456
	03019 - Fire Apparatus Purchases	-	3,841	3,841
	04001 - Telecommunication Systems Upgrades	-	67,420	67,420
	04047 - Fayetteville-AR.gov Technical Imps	-	27,596	27,596
	06002 - Police Technology Improvements	-	24,810	24,810
	06003 - Police Unmarked Vehicles	-	60,872	60,872
	06035 - Transportation Bond Street Impvs	5,818,183	1,532,700	7,350,883
	07010 - Budgeting & Planning Software System	-	47,360	47,360
	08001 - Tree Escrow	-	147,636	147,636
	08025 - Time and Attendance	-	16,924	16,924
	09031 - Storage Area Network (SAN)	-	132,703	132,703
	10013 - IT Assessment and Project Management	-	21,372	21,372
	10017 - Fire Information Technology Updates	760	38,888	39,648
	11004 - Parking Lot Improvements (City Employee)	-	65,724	65,724
	11006 - Police Equipment Replacement	-	24,227	24,227
	11021 - Drainage Maintenance	-	13,733	13,733
	13005 - Citywide Building Ins Appraisal Study	-	35,000	35,000
	13007 - Enterprise Data Warehouse System	-	53,438	53,438
	13008 - ERP Upgrade/Replacement	444,850	513,456	958,306
	13011 - Police Bulletproof Vests	-	38,148	38,148
	13028 - Employee Gym Equipment	-	13,274	13,274
	13046 - Tyson Factory Sale / Improvements	-	725,382	725,382
	14002 - Animal Services Improvements	-	48,180	48,180

2019 Appropriations (Detail)

CATEGORY	FUNDING SOURCE	OBLIGATED	NON-OBLIGATED	TOTAL
4 - CIP				
	14003 - City Clerk Document Management Equipment	-	83,725	83,725
	14008 - Police Network/Server Replacements	-	60,503	60,503
	14009 - Police Records Management System	144,089	39,859	183,948
	15001 - Willow Bend Development Cost Share	-	350,000	350,000
	15008 - Woolsey Homestead Historic Restoration	8,575	181,025	189,600
	15009 - Building Efficiency Improvements	-	84,253	84,253
	15010 - Walker Park Sr Activity & Wellness Ctr	-	36,040	36,040
	15011 - Parks Safety & ADA	28,634	18,040	46,674
	15012 - Forestry & Habitat Improvements	2,324	56,678	59,002
	15013 - Police Weapon Replacement	4,232	6,958	11,190
	15015 - Police Mobile Video System Replacement	-	137,000	137,000
	15018 - Wireless Traffic Signal Control	-	160,000	160,000
	16001 - Comprehensive Land Use Plan Update	89,866	44,470	134,336
	16002 - Firefighting Safety Equipment	-	38,000	38,000
	16004 - Park Paving Improvements	-	272,419	272,419
	16007 - Police Take Home Vehicles	-	42,971	42,971
	16009 - Video Prod Digital Server/Archive System	-	9,565	9,565
	17001 - Fire Training Grounds	-	5,181	5,181
	18005 - Cyber Security	-	15,410	15,410
	18006 - Regional Park Fiber & Network	-	9,077	9,077
	18007 - City Hall A-V Maintenance	-	692	692
	18008 - City Hall Room 111 A-V Upgrade	-	19,035	19,035
	18009 - Digital Signage Implementation	-	4,459	4,459
	18010 - Lake Fayetteville Watershed Grant Match	5,882	-	5,882
	18011 - Parks & Recreation Maintenance Work Order System	-	30,000	30,000
	18012 - Parks Recreation Software	-	7,902	7,902
	18013 - Citywide Radio System Replacement	-	200,000	200,000
	18014 - Police Virtual Server & Storage Area Network (SAN)	-	20,000	20,000
	18022 - Parks & Recreation Master Plan	-	41,471	41,471

2019 Appropriations (Detail)

CATEGORY	FUNDING SOURCE	OBLIGATED	NON-OBLIGATED	TOTAL
4 - CIP	5400 - Water and Sewer			
	02017 - Sanitary Sewer Rehabilitation	921,749	4,276,100	5,197,849
	02032 - W.W.T.P. Building Improvements	477,886	356	478,242
	02057 - Microcomputer / Printer Replacements	-	38,613	38,613
	02064 - Water & Sewer Rate/Operations Study	-	355,116	355,116
	02065 - Water Meters	60,489	555,024	615,513
	02066 - Backflow Prevention Assemblies	-	81,190	81,190
	02067 - Water and Sewer Cost Sharing	33,654	13,388	47,042
	02068 - Upgrade/Replace Lift Stations - W.W.T.P.	54,359	6,278	60,637
	02069 - Plant Pumps and Equipment - W.W.T.P.	133,362	296,718	430,080
	03038 - Utilities Financial Services Impvs	-	43,756	43,756
	04020 - Water Line Projects As Needed	-	55,820	55,820
	04039 - Water/Sewer Impact Fee Cost Sharing	80,042	1,007,652	1,087,694
	06035 - Transportation Bond Street Impvs	31,463	323,560	355,023
	09028 - Fiber Optic Cable	-	56,491	56,491
	10005 - South Mtn Pump Station Repair & Replace	-	29,197	29,197
	10006 - Benson Mountain Pressure Plane Upgrade	29,183	184,499	213,682
	10007 - W/S Improvements Defined by Study	53,564	286,286	339,850
	10027 - Phosphorus Standards Management	7,794	71,420	79,214
	11010 - Irrigation Reels - WWTP	-	100,660	100,660
	11011 - Water/Sewer Relocations - Bond Projects	156,629	489,602	646,231
	11013 - Wetlands Bank Construction	-	350,000	350,000
	11014 - White River NPDES UAA and APCEC Action	88,875	26,504	115,379
	12009 - Water System Rehabilitation/Replacement	997,513	3,807,509	4,805,022
	13016 - Business Office Technology Improvements	-	20,675	20,675
	13017 - Business Office Printer Replacements	-	30,000	30,000
	13018 - Wastewater Treatment/Water Quality Imps	33,022	898,478	931,500
	13019 - Water/Sewer Equipment Expansions	-	681,758	681,758

2019 Appropriations (Detail)

CATEGORY	FUNDING SOURCE	OBLIGATED	NON-OBLIGATED	TOTAL	
4 - CIP	14010 - Water Tank Improvements	-	55,478	55,478	
	14015 - Regional Park Waterlines	-	151,878	151,878	
	14018 - Sewer Rehabilitation - Ramsey/Overcrest	-	185,997	185,997	
	15019 - Utilities Technology Improvements	18,000	12,589	30,589	
	15020 - Water/Sewer Building-Office Improvements	-	79,765	79,765	
	15021 - Water Storage & Pump Station Maintenance	77,000	106,794	183,794	
	15023 - Filter Cell Replacement - W.W.T.P.	-	4,000,000	4,000,000	
	17003 - Eastside Water Storage Tank	-	2,688,000	2,688,000	
	17004 - Lake Sequoyah Sediment Removal/Dredging	-	408,164	408,164	
	18015 - West Water Transmission Line	-	50,000	50,000	
	18027 - Solar Arrays	560,818	-	560,818	
	5500 - Recycling and Trash Collection				
	02057 - Microcomputer / Printer Replacements	-	4,118	4,118	
	07012 - Materials Recovery Facility Improvements	-	20,565	20,565	
	09028 - Fiber Optic Cable	-	106,788	106,788	
	10001 - RTC - Solid Waste Compactors	-	556,540	556,540	
	10004 - Recycling & Trash Collection Rate Study	-	99,388	99,388	
13021 - RTC Office & Trans Station Exp	4,352	66,293	70,645		
15024 - Container Maintenance Building Upgrade	-	13,290	13,290		
15025 - RTC - Solid Waste Containers	-	215,085	215,085		
18016 - RTC - Master Plan Expansion	-	638,000	638,000		
18017 - RTC - Scale House Improvements	-	39,351	39,351		
18018 - RTC - Transfer Station Improvements	-	123,000	123,000		

2019 Appropriations (Detail)

CATEGORY	FUNDING SOURCE	OBLIGATED	NON-OBLIGATED	TOTAL
4 - CIP	5550 - Airport			
	05046 - Airport Expansion Equipment (AIP#21 REV)	-	40,018	40,018
	13025 - Airport Roof Replacements	-	24,821	24,821
	15026 - Airport Lighting Improvements	-	17,754	17,754
	15027 - Airport Boiler Improvements	82,260	36,470	118,730
	15029 - Airport Engineering Consultant Services	1,699	16,861	18,560
	15030 - Airport Pavement Painting & Signs	26,561	175,667	202,228
	18019 - Airport Equipment Replacement	-	11,901	11,901
	18020 - Airport Terminal Improvements	-	26,199	26,199
	9700 - Shop			
	02078 - Fleet - Light / Medium Utility Vehicles	-	943,520	943,520
	02079 - Fleet - Heavy Utility Vehicles	-	704,102	704,102
	02080 - Fleet - Other Vehicles / Equipment	412,989	563,039	976,028
	02081 - Fleet - Police / Passenger Vehicles	-	656,659	656,659
	02082 - Fleet - Recycling/Trash Vehicles/Equip	1,465,114	1,420,399	2,885,513
	02083 - Fleet - Tractors / Mowers	-	338,676	338,676
	12007 - Shop Improvements	-	29,514	29,514
	18001 - Transportation & Fleet Building Improvements	-	60,000	60,000
	18021 - Fleet Car Wash	-	563,000	563,000
4 - CIP Total		16,756,277	48,271,576	65,027,853
Grand Total		23,832,615	76,353,385	100,186,000