

EMPLOYMENT APPLICATION		
City of Fayetteville, Arkansas logo	City of Fayetteville, Arkansas 113 W. Mountain Fayetteville, Arkansas - 72701 http://www.fayetteville-ar.gov (http://www.fayetteville-ar.gov) Chesser, William, Ross CITY CLERK -TREASURER (Regular/Full time through December 31, 2020) 2019- 01450	Received: 11/4/19 12:59 PM For Official Use Only: QUAL: _____ DNQ: _____ <input type="checkbox"/> Experience <input type="checkbox"/> Training <input type="checkbox"/> Other: _____

PERSONAL INFORMATION		
POSITION TITLE: CITY CLERK -TREASURER (Regular/Full time through December 31, 2020) 2019- 01450		Job Number: 01450
NAME: (Last, First, Middle) Chesser, William, Ross		PERSON ID: 42356115
		Date And Month Of Birth: [REDACTED]
ADDRESS: (Street, City, State, Zip Code) 1605 N. Forest Heights Fayetteville, AR 72703		
HOME PHONE: (479) 283-6833		
EMAIL ADDRESS: william.chesser@gmail.com		NOTIFICATION PREFERENCE: Email
DRIVER'S LICENSE: Yes State: AR Number: 9*****0	LEGAL RIGHT TO WORK IN THE UNITED STATES?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	HIGHEST LEVEL OF EDUCATION: Master's Degree

PREFERENCES	
MINIMUM COMPENSATION: \$80,000.00/yr	ARE YOU WILLING TO RELOCATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe
SHIFTS YOU WILL ACCEPT: Day , Evening	
WHAT TYPE OF JOB ARE YOU LOOKING FOR? Regular	
TYPES OF WORK YOU WILL ACCEPT: Full Time	

OBJECTIVE:

I'm interested in appointment to the currently vacant City Clerk position as I had planned to run for that position in 2020 anyway. Appointment now would make for less transition were I to win in 2020 as I would have already been serving in the position for 13 months.

EDUCATION**SCHOOL NAME:**

University of Arkansas

LOCATION:(City , State)

Fayetteville, AR

DID YOU GRADUATE?☒ Yes ☐ No**DEGREE RECEIVED:**

Master's

MAJOR/MINOR:

Anthropology

SCHOOL NAME:

University of Arkansas

LOCATION:(City , State)

Fayetteville, AR

DID YOU GRADUATE?☒ Yes ☐ No**DEGREE RECEIVED:**

Bachelor's

MAJOR/MINOR:

Philosophy (cum laude)

SCHOOL NAME:

University of Arkansas

LOCATION:(City , State)

Fayetteville, AR

DID YOU GRADUATE?☒ Yes ☐ No**DEGREE RECEIVED:**

Bachelor's

MAJOR/MINOR:

Anthropology

SCHOOL NAME:

University of Arkansas

LOCATION:(City , State)

Fayetteville, AR

DID YOU GRADUATE?☒ Yes ☐ No**DEGREE RECEIVED:**

Other

MAJOR/MINOR:

Geology - Minor

WORK EXPERIENCE**DATES:**

from August/2017 to Present

EMPLOYER:

Fayetteville Public Schools

POSITION TITLE:

Science Department Head

ADDRESS: (Street, City, State, Zip Code): 1000 West Bulldog Blvd. Fayetteville, AR 72701		COMPANY URL: https://district.fayar.net/
PHONE NUMBER: 479-444-3000	SUPERVISOR: Kim Cook - Principal	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	SALARY: [REDACTED]	
DUTIES: I teach virtual science via computer and in person for all the sciences at FVA (chemistry, physics, biology, earth/space science, physical science, anthropology and philosophy). I also administer many of the back-end portions of the software system (LMS) used to teach and monitor student progress. I also serve as the building representative for the Arkansas Education Association (school union).		
REASON FOR LEAVING: This is my current job. I would only leave if offered the City Clerk job I am currently seeking.		
DATES: from September/2009 to June/2017	EMPLOYER: Springdale Public Schools	POSITION TITLE: Science Teacher
ADDRESS: (Street, City, State, Zip Code): 804 West Johnson Avenue Springdale, AR 72765		COMPANY URL: https://www.sdale.org
PHONE NUMBER: (479) 750-8800	SUPERVISOR: Jason House - Vice Principal - School of Innovation	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	SALARY: [REDACTED]	
DUTIES: I taught several science subjects as well as EAST and engineering at a variety of schools from Har-Ber junior high to Lakeside junior high and finally helped start the Don Tyson School of Innovation. In addition to teaching, I also was often asked to do computer tech support at the department and school levels. At SOI, I served as the administrator of the computer system that was used for student instruction (LMS) as well as the liaison between the school and the company that provided that LMS.		
REASON FOR LEAVING: Transferred to Fayetteville Public Schools		
DATES: from March/2010 to March/2016	EMPLOYER: City of Fayetteville	POSITION TITLE: Planning Commissioner
ADDRESS: (Street, City, State, Zip Code): 113 West Mountain Fayetteville, AR 72701		COMPANY URL: https://www.fayetteville-ar.gov
PHONE NUMBER: 479-575-8278	SUPERVISOR: Andrew Garner - City Planning Director	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

HOURS PER WEEK: 7	SALARY: [REDACTED]	
DUTIES: Attended regular Planning Commission meetings, served on sub-division committee, served as vice chair in my last year.		
REASON FOR LEAVING: Second term expired which required rotation off of this board.		
DATES: from March/2007 to March/2009	EMPLOYER: City of Fayetteville	POSITION TITLE: Member - Board of Adjustment
ADDRESS: (Street, City, State, Zip Code): 113 West Mountain Fayetteville, AR 72701		COMPANY URL: https://www.fayetteville-ar.gov
PHONE NUMBER: 479-575-8278	SUPERVISOR: Andrew Garner - City Planning Director	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 3		
DUTIES: Attended regular meetings and made decisions regarding variances requested for properties in Fayetteville.		
REASON FOR LEAVING: Accepted position as Planning Commissioner		
DATES: from June/2006 to June/2008	EMPLOYER: Community by Design, LLC	POSITION TITLE: COO, Founding Member
ADDRESS: (Street, City, State, Zip Code): Spring Street Fayetteville, AR 72701		
PHONE NUMBER: 479-283-6833	SUPERVISOR: William Chesser - COO	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 50	SALARY: [REDACTED]	# OF EMPLOYEES SUPERVISED: 4
DUTIES: I ran the day to day operation of the business from the business standpoint, acting as the accounting department and tech and computer services department. I built the computers used at the business and set up and ran the network, printers, and other tech services. I wrote and did graphic designs for city submissions and represented the firm and clients at city meetings in fayetteville as well as other municipalities. I also acted as liaison to clients and construction companies and did surveying and other work in the field as necessary.		

REASON FOR LEAVING: I sold my portion of the business during the downturn in the economy in order to pursue a career as an educator.		
DATES: from May/2005 to May/2006	EMPLOYER: Critical Path Construction Management	POSITION TITLE: Construction Manager
ADDRESS: (Street, City, State, Zip Code): N/A Fayetteville, AR 72701		
SUPERVISOR: Keith Roberts - President	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 50	SALARY: [REDACTED]	# OF EMPLOYEES SUPERVISED: 2
DUTIES: Managed budgets for multiple construction projects including the renovation of the old Fayetteville Public Library. Created spreadsheets and other accounting documents to track bills in order to bill clients and keep track of inventory and work completed. Created a custom computerized and analog tracking system to track and maintain logistics for over \$3,000,000 worth of equipment for company wide construction operations.		
REASON FOR LEAVING: Left in order to start own business (Community by Design).		
DATES: from May/2001 to May/2005	EMPLOYER: Mack-Blackwell Rural Transportation Center	POSITION TITLE: Director of Communications
ADDRESS: (Street, City, State, Zip Code): 4190 Bell Engineering Fayetteville, AR 72701		COMPANY URL: https://mack-blackwell.uark.edu/
PHONE NUMBER: 479-575-6021	SUPERVISOR: RADM Jack Buffington - Assistant Director	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	SALARY: [REDACTED]	
DUTIES: Managed communications for the center generally. Wrote and did graphic design for the annual report and other grant documents to maintain the center's \$1,000,000 annual grant allocation from the Federal DOT. Maintained records of all research done by the department for publication and stayed in communication with the Principal Investigators for research done by the center. Oversaw multiple annual and special training sessions and other center events for Professional Engineers from around the State and region, including managing catering, venue acquisition and setup, and management during the event.		
REASON FOR LEAVING: Accepted position as a construction manager for Critical Path, LLC.		

DATES: from October/1999 to May/2001	EMPLOYER: Gateway Country Fayetteville/Fort Smith	POSITION TITLE: Software Training Manager
ADDRESS: (Street, City, State, Zip Code): N/A Fayetteville, AR 72703		
SUPERVISOR: Scott Robinson - Assistant Manager	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
HOURS PER WEEK: 40	SALARY: [REDACTED]	
DUTIES: I served as the training manager for the Gateway Country stores in Fayetteville and Fort Smith. I trained customers in computer basics (hardware and software) as well as the Window's operating system, everything in the Microsoft Office Suite from basic to advanced level, digital photo editing, and digital music creation and management. My customers ranged in age from 12 to 89 and my average service review was 9.8/10.		
REASON FOR LEAVING: Accepted job as Director of Communication for MBTC.		

CERTIFICATES AND LICENSES
Nothing Entered For This Section

SKILLS
OFFICE SKILLS: Typing: 50 WPM
OTHER SKILLS: Computer Hardware/Tech Support - Expert - 26 years, 9 months Excel Spreadsheets - Intermediate - 21 years, 1 months Microsoft Word - Expert - 24 years, 4 months Adobe Photo Suite - Intermediate - 19 years, 4 months Carpentry - Intermediate - 25 years, 9 months
LANGUAGE(S): Nothing Entered For This Section
SUPPLEMENTAL INFORMATION Nothing Entered For This Section

REFERENCES						
<table border="1"><tr><td>REFERENCE TYPE: Professional</td><td>NAME: Jason House</td><td>POSITION: Principal</td></tr><tr><td colspan="3">ADDRESS: (Street, City, State, Zip Code) 2610 4th Avenue Ketchikan, AK 99901</td></tr></table>	REFERENCE TYPE: Professional	NAME: Jason House	POSITION: Principal	ADDRESS: (Street, City, State, Zip Code) 2610 4th Avenue Ketchikan, AK 99901		
REFERENCE TYPE: Professional	NAME: Jason House	POSITION: Principal				
ADDRESS: (Street, City, State, Zip Code) 2610 4th Avenue Ketchikan, AK 99901						

EMAIL ADDRESS: jason.house@k21schools.org		PHONE NUMBER: 479-200-3510
REFERENCE TYPE: Professional	NAME: Porter Winston	POSITION: Planning Commissioner
ADDRESS: (Street, City, State, Zip Code) 946 N. Lakeside Dr. Fayetteville, AR 72701		
EMAIL ADDRESS: winstonpcomm@gmail.com		PHONE NUMBER: 479-531-3037
REFERENCE TYPE: Professional	NAME: Quin Thompson	POSITION: Plans Examiner-Building Official
ADDRESS: (Street, City, State, Zip Code) 113 W. Mountain Street Fayetteville, AR 72701		
EMAIL ADDRESS: qthompson@fayetteville-ar.gov		PHONE NUMBER: 479-575-8252
REFERENCE TYPE: Personal	NAME: Zane Chenault	POSITION: N/A
ADDRESS: (Street, City, State, Zip Code) 2894 E. Picasso Pl. Fayetteville, AR 72703		
EMAIL ADDRESS: zane.chenault@gmail.com		PHONE NUMBER: 479-313-3541

Agency - Wide Questions

Nothing Entered For This Section

Job Specific Supplemental Questions

- Are you a registered voter residing in the corporate limits of Fayetteville, Arkansas?**
YES
- This position requires attendance at all regular and special City Council meetings and agenda sessions. These meetings occur during evenings and outside normal business hours. Are you able to meet this requirement?**
Yes
- If you answered no to the previous question regarding attending meetings outside of normal business hours, please explain.**
N/A

- 4. Please use the space below if you need more space to complete your answer.**

N/A

- 5. The City Clerk - Treasurer position is Full Time. Are you involved in other employment activities that would limit your capacity to work Full Time?**

No

- 6. If you answer "yes" to the previous question regarding other employment, please explain.**

N/A

7. What are your qualifications for service as City Clerk-Treasurer; including your education, experience and expertise in the type of work required of this position?

I hold two bachelor's degrees and a minor which I earned simultaneously in addition to a master's degree. One of those bachelor's degrees was in philosophy (cum laude). I wrote my undergraduate thesis on ethics. My other two degrees are in anthropology. All of these degrees give me expertise in writing and dealing with people.

I have built every computer I owned save the first one I bought as a freshman in college, which I merely heavily modified. I understand networking and digitization of data at a level not attained by most people. I believe this job would be very well served by increased digitization of the filing system. I am quit a bit more computer literate, generally, than most.

I have extensive customer service experience, including ten years in education, which is essentially all customer service with the students being the clients. I know how to get along with people of all sorts and make them happy even when they are inclined not to be.

I have extensive experience in running for political office in this city already. Since this is a political position, whomever is appointed will have to run for office again very shortly. I've already proven myself exceptionally capable in this arena. In my last election, I received over 26,000 votes, most of which were cast in the city of Fayetteville. I had already planned to run for this office in 2020, so am prepared for that race already and will be running regardless.

I've owned businesses and supervised many employees. I am exceptionally capable as a supervisor. In one of the positions in which I owned a business, I served as COO, which had essentially the same duties that this job has, so I have directly applicable experience. In my current position, I must supervise nearly a hundred students and try to get them to do work without even the benefit of being able offer them compensation in the form of a salary. Instead, I am forced to convince them that knowledge that they do not even particularly want, in some cases, should be enough reward to get them to do nearly forty hours of work per week.

I have served 8 years in boards and commissions at the City of Fayetteville so am extremely familiar with city processes and the types of records that will be kept as well as how city meetings proceed. I have also served from the private side, petitioning the city when needed about construction and land planning projects.

Additionally, having run for office in Fayetteville previously as well as having served on multiple boards, I am also familiar with what it is like to be a customer of this office from that side, so I already know part of what the job entails having been on the receiving end of service from this office several times over the past decade.

I am quite familiar with city code, having served on both the Board of Adjustment and the Planning Commission. I also hold two patents, and am very familiar with reading legal documents and contracts in businesses I have owned and operated over the past two decades. My background in philosophy lends me quite a bit of ability to read legal forms of all sorts, but practice having read many of them (and even having written first drafts of contracts that were later worked over by attorneys) has made me quite astute at that aspect of this job as well.

I am a long standing union member, so should be able to get on quite well as a police and fireman's pension fund board member.

In short, I meet or exceed a vast majority of the preferred qualifications of this position. The only things I don't currently have is a public notary stamp (but I have always wanted to get one) and I am not yet a Certified Municipal Clerk, much like most who would be beginning in this position. I don't see either of those items as particularly difficult requirement to fulfill and I am interested in doing both.

8. Please use the space below if you need more space to complete your answer.

9. List and explain all of your supervisory experience; including the number of employees supervised, type of work required by the supervised workers, and length of supervision.

I have supervised several employees in different capacities over the years. As a secretary at the Civil Engineering department at the University of Arkansas, I oversaw work-study students in doing general office work like filing, copying, and distributing mail. In my position at MBTC, I occasionally used work-studies for similar work, though they were not direct reports.

I oversaw 3-4 employees when I was part owner of Community by Design. Engineers, land planners, landscape architects, and general office workers all worked for me during this period (about two years).

I have also hired many freelance contractors over the years to do work for me in some businesses I own. These were draftsmen, artists, and web designers who have worked for me on a variety of recent projects. Most of these projects included management of extensive documentation and electronic filing and sharing systems that are likely similar to what the city uses. In several instances, some employees were outside of the country, so communication and filing systems were all distributed at the network level.

10. Please use the space below if you need more space to complete your answer.

11. Please list your experience with the use of computer and related software programs, including the use of electronic document management systems.

As stated above, I have built most of the computers I have owned and have extensive networking experience. I have served as systems administrator for a variety of network and other computational filing systems including the Learning Management Systems (LMS) for two public schools which did extensive online education. These systems use filing management systems that are likely similar (though more complicated) to those used by the City of Fayetteville.

It is fairly likely that I am quite a bit more computer literate than most of the people currently working within the Clerk's office now. As long as the staff is willing to work with me, I see very little difficulty in rapidly getting up to speed on the systems being used within the office.

12. Why would you like to be considered for appointment as Fayetteville City Clerk - Treasurer?

I have served Fayetteville in a number of capacities over the years as well as run for office at both the city and county level. Many times this has resulted in my being in the clerk's office and interacting with the (former) clerk and staff there.

I had heard that the clerk was retiring and had already begun exploring the possibility of running for city clerk in 2020. I always really liked Sondra, who was extremely pleasant and easy to get along with every time I had occasion to be in her office.

When I heard of her untimely death, I researched the process of how her role would be filled and decided to go ahead and apply to be appointed since I plan to run for the office in 2020 anyway.

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of City of Fayetteville and will not be returned. I understand City of Fayetteville may contact prior employers and other references (unless I have specified on my application not to contact my current employer). I understand that I am responsible for notifying City of Fayetteville Human Resources of any changes in my name, e-mail, address, or phone number.

This application was submitted by Chesser, William, Ross

Signature_____

Date_____

