

City of Fayetteville Staff Review Form

2019-0703

Legistar File ID

11/5/2019

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Doug Bankston

10/17/2019

MEDIA SERVICES (060)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

Staff recommends a bid waiver for The Field Shop, Inc. to perform the reconfiguration and installation of the Room 326 audio systems previously installed by The Field Shop, Inc. in 2016, as specified by RFP 15-09 (City Hall Audio-Visual Renovation project) that was approved by City Council in December 2015.

Budget Impact:

4470.060.8900-5210.00	Sales Tax Capital Improvements																								
Account Number	Fund																								
02061	Television Center Equipment																								
Project Number	Project Title																								
<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Budgeted Item?</td> <td style="width: 10%;"><u>No</u></td> </tr> <tr> <td>Does item have a cost?</td> <td><u>Yes</u></td> </tr> <tr> <td>Budget Adjustment Attached?</td> <td><u>No</u></td> </tr> </table>	Budgeted Item?	<u>No</u>	Does item have a cost?	<u>Yes</u>	Budget Adjustment Attached?	<u>No</u>	<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Current Budget</td> <td style="width: 10%;">\$</td> <td style="width: 10%; text-align: right;">107,723.00</td> </tr> <tr> <td>Funds Obligated</td> <td>\$</td> <td style="text-align: right;">45,588.84</td> </tr> <tr> <td style="border-top: 1px solid black;">Current Balance</td> <td style="border-top: 1px solid black;">\$</td> <td style="border-top: 1px solid black; text-align: right; border: 1px solid black;">62,134.16</td> </tr> <tr> <td>Item Cost</td> <td>\$</td> <td style="text-align: right;">14,390.42</td> </tr> <tr> <td>Budget Adjustment</td> <td></td> <td></td> </tr> <tr> <td style="border-top: 1px solid black;">Remaining Budget</td> <td style="border-top: 1px solid black;">\$</td> <td style="border-top: 1px solid black; text-align: right; border: 1px solid black;">47,743.74</td> </tr> </table>	Current Budget	\$	107,723.00	Funds Obligated	\$	45,588.84	Current Balance	\$	62,134.16	Item Cost	\$	14,390.42	Budget Adjustment			Remaining Budget	\$	47,743.74
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V20180321

Purchase Order Number: _____

Previous Ordinance or Resolution # _____

Change Order Number: _____

Approval Date: _____

Original Contract Number: _____

Comments:



MEETING OF NOVEMBER 5, 2019

TO: Mayor and City Council

THRU: Susan Norton, Communications Director
Don Marr, Chief of Staff

FROM: Doug Bankston, Media Services Director

DATE: October 17, 2019

SUBJECT: Resolution to Approve a Bid Waiver for The Field Shop, Inc. to Install an Audio Reconfiguration and Update to The Field Shop, Inc.'s 2016 audio installation in City Hall Room 326

RECOMMENDATION:

Staff recommends a bid waiver for The Field Shop, Inc. to perform the reconfiguration and installation of the Room 326 audio systems previously installed by The Field Shop, Inc. in 2016, as specified by RFP 15-09 (City Hall Audio-Visual Renovation project) that was approved by City Council in December 2015.

BACKGROUND:

Work performed by The Field Shop, Inc., as specified by RFP 15-09 and approved by City Council in December 2015, encompassed audio-visual upgrades of City Hall Rooms 219 and 326, and, later through resolution 152-18, Room 111.

DISCUSSION:

Acoustically, Room 326 experiences a higher level of noise emanating from the air conditioning/heating ductwork above the drop-ceiling. The ceiling space above does not have adequate sound dampening materials and houses a large AC/heating unit over the audience section of the room. This unit, which has become noticeably louder compared to a couple years ago, is the primary source of the noise affecting the audience and taxing the two audience-support audio speakers. Also, once a dividable space with a retractable divider, Room 326 is a single-room space that acoustically still performs like two separate spaces because of the length of the room and because the divider hideaway cove remains in place, which partially blocks sound waves from the front from reaching the back of the room and vice versa. When the air conditioning/heating is running and/or when the room holds a full house of people, the existing in-room audio configuration has been unable to compensate enough volume-wise in the audience area without inducing feedback. In addition, the audio noise affects the Fayetteville Government Channel (FGC) room 326 meeting recordings. Media Services spent time researching solutions, some of which were deployed in the Room 111 upgrade, and they have proven effective. The Field Shop, Inc. installed the audio-visual systems in City Hall Room 326 and in Room 111. Having another vendor specify equipment and reconfigure/update the existing audio system and signal flow specific to Media Services' remote A/V control needs (both in-room and from the TV Center) would require a learning curve of the current

systems without a guarantee of uniformity, like functionality, or compatibility. This audio reconfiguration will give Media Services more control and adjustment capability of the broadcast- and in-room audio remotely from the Television Center for Fayetteville Government Channel (FGC), matching the newer remote audio control capabilities of Room 111 and Room 219.

BUDGET/STAFF IMPACT:

Cost for The Field Shop's A/V equipment and installation of the Room 326 audio reconfiguration is \$12,962.00, plus estimated shipping costs of \$150.00 and taxes of \$1,278.42, for a total of \$14,390.42. This reconfiguration will be funded by existing budget. No staff impact other than project management.

Attachments:

Staff Review Form, Council Review Memo, Field Shop Quote



Quote Number 133233 ~1

The Field Shop, Inc.
 4607 W 61st Street
 Little Rock, AR 72209
 Office: 501-565-9673
 Fax: 501-588-3126
 www.fieldshop.com

8/14/2019
Quotation For
 Doug Bankston
 City of Fayetteville
 113 West Mountain
 Fayetteville AR 72701
 479-444-3434

Salesperson
 Kris Reed
 kris@fieldshop.com
 501-565-9673 ext 20

Item #	Qty	Equipment Description	Cost	Extended Cost
Room 326 Changes				
1	1	Aurora ASP-882A 8x8 4K HDMI Matrix	\$2849.00	\$2849.00
4	2	QSC AD-S802T Column Loudspeaker	\$425.00	\$850.00
5	1	QSC CMX300Va 2-channel Amplifier	\$439.00	\$439.00
6	6	QSC AC-C6T 6" Ceiling Loudspeaker	\$89.00	\$534.00
7	1	Field Shop Materials Installation Materials, Cable, Connectors, Misc Hardware	\$1295.00	\$1295.00
8	1	Field Shop Installation Installation, Configuration and Programming	\$6995.00	\$6995.00
9	1	Shipping Shipping (Estimate)	\$150.00	\$150.00
10	1	Tax Sales Tax 9.75%	\$1278.42	\$1278.42
			Total	\$14390.42

Taxes and shipping not included.
 Prices good for 30 days and are subject to change.
 This quote cannot be used as bid specifications without the
 expressed written permission of The Field Shop, Inc.