

**City of Fayetteville Staff Review Form**

**2020-0053**

**Legistar File ID**

**2/4/2020**

City Council Meeting Date - Agenda Item Only  
N/A for Non-Agenda Item

Sara Glenn

1/15/2020

FLEET OPERATIONS (770)

**Submitted By**

**Submitted Date**

**Division / Department**

**Action Recommendation:**

A resolution to approve a bid waiver for purchases made through Jotto for Police vehicle upfitting items.

**Budget Impact:**

9700.770.1920-5802.00

Shop Fund

Account Number

Fund

02081.2016/2017

Police/Passenger Vehicles

Project Number

Project Title

**Budgeted Item?** Yes

Current Budget \$ 267,794.00

Funds Obligated \$ -

Current Balance **\$ 267,794.00**

**Does item have a cost?** Yes

Item Cost

**Budget Adjustment Attached?** No

Budget Adjustment

Remaining Budget **\$ 267,794.00**

V20180321

**Purchase Order Number:** \_\_\_\_\_

**Previous Ordinance or Resolution #** \_\_\_\_\_

**Change Order Number:** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

**Original Contract Number:** \_\_\_\_\_

**Comments:** The "item cost" box has been left blank because total spend will vary depending upon the Police upfit needs through the year.



**MEETING OF FEBRUARY 4<sup>TH</sup>, 2020**

**TO:** Mayor and City Council

**THRU:** Terry Gulley, Director of Transportation

**FROM:** Sara Glenn, Fleet Operations Superintendent

**DATE:** January 15<sup>th</sup>, 2020

**SUBJECT: Approval of a Bid Waiver for Jotto**

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**RECOMMENDATION:**

City Council to approve a bid waiver for purchases made through Jotto for Police vehicle upfitting items.

**BACKGROUND:**

This vendor supplies many of the items used to upfit the City's Police vehicles. The City of Fayetteville is able to purchase directly from the manufacturer, Jotto.

If the City were to go to bid, Jotto itself would not send in a bid as it would be competing against their own dealers.

**DISCUSSION:**

For this reason, a bid waiver is requested for purchases made from Jotto.

Fleet requests the approval of a bid waiver allowing purchase through Jotto.

**BUDGET/STAFF IMPACT:**

Estimated upfit costs have been budgeted.

**Attachments:**



September 12, 2019

Dear Customer,

Jotto Desk will sell directly to the city of Fayetteville also known as Fayetteville Police Department. If the city of Fayetteville decides to go out for bid, Jotto Desk will not bid due to conflict with our distributors.

Regards,

Randy Rodriguez  
South Region Sales Manager  
Public Safety Division  
209 W Easy Street  
Rogers, AR 72756  
PH: 479-246-6490  
TF: 877-455-6886 ext. 6490

CC: Stuart Sage  
Curt Hatton  
James Elmore