

**City of Fayetteville Staff Review Form**

**2020-1179**

**Legistar File ID**

**1/19/2021**

City Council Meeting Date - Agenda Item Only  
N/A for Non-Agenda Item

Paul Becker

12/31/2020

CHIEF FINANCIAL OFFICER (110)

**Submitted By**

**Submitted Date**

**Division / Department**

**Action Recommendation:**

The administration recommends the transfer of \$1,000,000 in fiscal year 2020 from the General Fund to the Disaster and Replacement Fund to restore that fund to a minimum of \$3,000,000 to meet future disasters if and when encountered by the City pursuant to City Ordinance and approval of a budget adjustment.

**Budget Impact:**

1010.090.6600-7602.27	1010 - General Fund																		
4270.001.9270-6602.10	4270 - Disaster & Replacement Fund																		
Account Number	Fund																		
20019.1	COVID-19 Disaster Recovery Funds																		
Project Number	Project Title																		
<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;"><b>Budgeted Item?</b></td> <td style="border-bottom: 1px solid black;">NA</td> </tr> <tr> <td><b>Does item have a cost?</b></td> <td style="border-bottom: 1px solid black;">Yes</td> </tr> <tr> <td><b>Budget Adjustment Attached?</b></td> <td style="border-bottom: 1px solid black;">Yes</td> </tr> </table>	<b>Budgeted Item?</b>	NA	<b>Does item have a cost?</b>	Yes	<b>Budget Adjustment Attached?</b>	Yes	<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Current Budget</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Funds Obligated</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Current Balance</td> <td style="border-bottom: 1px solid black; text-align: right;">\$ -</td> </tr> <tr> <td>Item Cost</td> <td style="text-align: right;">\$ 1,000,000.00</td> </tr> <tr> <td>Budget Adjustment</td> <td style="text-align: right;">\$ 1,000,000.00</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Remaining Budget</td> <td style="border-bottom: 1px solid black; text-align: right;">\$ -</td> </tr> </table>	Current Budget	\$ -	Funds Obligated	\$ -	Current Balance	\$ -	Item Cost	\$ 1,000,000.00	Budget Adjustment	\$ 1,000,000.00	Remaining Budget	\$ -
<b>Budgeted Item?</b>	NA																		
<b>Does item have a cost?</b>	Yes																		
<b>Budget Adjustment Attached?</b>	Yes																		
Current Budget	\$ -																		
Funds Obligated	\$ -																		
Current Balance	\$ -																		
Item Cost	\$ 1,000,000.00																		
Budget Adjustment	\$ 1,000,000.00																		
Remaining Budget	\$ -																		

**Purchase Order Number:** \_\_\_\_\_

**Previous Ordinance or Resolution #** V20180321  
\_\_\_\_\_ **86-20** \_\_\_\_\_

**Change Order Number:** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

**Original Contract Number:** \_\_\_\_\_

**Comments:**



**MEETING OF JANUARY 19, 2021**

**TO:** Mayor and City Council

**THRU:** Mayor Lioneld Jordan

**FROM:** Paul Becker, Chief Financial Officer

**DATE:** December 31, 2020

**SUBJECT:** Approval of a budget adjustment to replenish the Disaster and Replacement Fund from the General Fund in the amount of \$1,000,000 for expenditures made to address the Coronavirus Pandemic during 2020.

---

**RECOMMENDATION:**

The administration recommends the transfer of \$1,000,000 in fiscal year 2020 from the General Fund to the Disaster and Replacement Fund to restore that fund to a minimum of \$3,000,000 to meet future disasters if and when encountered by the City pursuant to City Ordinance and approval of a budget adjustment.

**BACKGROUND / DISCUSSION:**

In March 2020, the City Council authorized the appropriation of \$3,000,000 to be used, if necessary, to meet the financial challenges presented by the coronavirus pandemic. It was necessary to purchase a host of personal protective supplies and equipment, as well as air filtering and ionization equipment to improve airflow and quality. Also necessary was the reconfiguration of office space to allow for social distancing.

The major challenge faced, however, was the need to procure IT equipment to enable employees to work productively from remote locations. System protection software was also needed to ensure the integrity of the City's computer systems and protect from cyberattacks.

A major project to improve internet conductivity and provide video capability to the Town Center was also undertaken. This will improve social distancing for larger group meetings by the City and the A&P Commission. The ability to access Wi-Fi by the public was also improved.

Masks for public use by businesses were procured, and funds for a refrigerator were provided to refrigerate vaccines at the request of the Board of Health.

Approximately \$1,000,000 was spent on needed supplies, equipment and services. To ensure the City is in a position to continue to meet ongoing disaster threats, which include the lingering effects of COVID-19, the administration is requesting the Council approve a transfer of \$1,000,000 from the General Fund to the Disaster and Replacement Fund to replenish that fund.

**BUDGET/STAFF IMPACT:**

This transaction will restore the \$1,000,000 expended from the Disaster and Replacement Fund that was used to meet pandemic related costs. This will ensure the Disaster and Replacement Fund will have a minimum \$3,000,000 reserve to meet current or future challenges.

**Attachments:**

Budget Adjustment