

City of Fayetteville Staff Review Form

2021-0229

Legistar File ID

4/6/2021

City Council Meeting Date - Agenda Item Only
N/A for Non-Agenda Item

Sara Glenn

3/11/2021

FLEET OPERATIONS (770)

Submitted By

Submitted Date

Division / Department

Action Recommendation:

A resolution to authorize the purchase of a car wash chemicals using HGAC Contract # FL03-21 pricing for the duration of the contract through the Supplier, Whiting Systems, Inc.

Budget Impact:

9700.770.1910-5203.00

Shop

Account Number

Fund

Project Number

Project Title

Budgeted Item? Yes

Current Budget \$ 75,286.19

Funds Obligated \$ 980.55

Current Balance **\$ 74,305.64**

Does item have a cost? Yes

Item Cost \$ 57,643.04

Budget Adjustment Attached? NA

Budget Adjustment

Remaining Budget **\$ 16,662.60**

V20180321

Purchase Order Number: _____

Previous Ordinance or Resolution # _____

Change Order Number: _____

Approval Date: _____

Original Contract Number: _____

Comments: The Item Cost listed above has been estimated with the assistance from the manufacturer. In future years, with a record of actual usage this will be more accurate.



MEETING OF APRIL 6, 2021

TO: Mayor and City Council
THRU: Terry Gulley, Director of Transportation
FROM: Sara Glenn, Fleet Operations Superintendent
DATE: March 17, 2021
SUBJECT: Purchase of car wash chemicals

RECOMMENDATION:

A resolution to authorize the purchase of a car wash chemicals using HGAC Contract # FL03-21 pricing for the duration of the contract through the Supplier, Whiting Systems, Inc.

BACKGROUND:

In 2020, the City Fleet Division began construction on a new car/truck wash facility. The existing Truck wash bay is small, outdated, and uses water inefficiently. The washing of the City's smaller vehicles wash at the privately owned Port Side Car Wash. This averaged over \$1,300 a month in 2019. In order to consolidate all the fleet washes, the City needs to procure cleaning chemicals that have a low, or no, environmental impact, and still clean equipment effectively.

DISCUSSION:

Chemicals compatible with our equipment, and provided by the equipment manufacturer, are available through the Houston-Galveston Area Council Cooperative Purchasing Contract FL03-21. Staff requests authority to purchase in various quantities within budgeted amounts for the duration of the contract.

BUDGET/STAFF IMPACT:

For the first year, the amount of chemicals that will be needed and used have been estimated with the manufacture's assistance. Fleet has requested to have the tanks filled so the usage can be monitored for future ordering. In Fleet's overall budget we estimate that the savings of the monthly expense of the outside car wash, the ample repair cost and water inefficiencies of the truck wash will largely make up the cost of these chemicals.

Attachments:

FL03-21 Pricing Structure from Whiting Systems, Inc.

**WHITING SYSTEMS, INC.**

9000 Highway 5 North
 Alexander AR 72002
 800-542-9031 FAX 501-847-0074

Quotation

Quote Number Q211620
Quote Date 3/19/21
Customer PO Number FL03-21
Reference Number

Quoted To	Ship To
City of Fayetteville (005793) Attn: Sara Glenn 113 W Mountain St Fayetteville, AR 72701 US Phone: (479) 444-3485 Email: sglenn@fayetteville-ar.gov	City of Fayetteville 1525 S Happy Hollow Rd Fayetteville, AR 72701-7258 US Phone: (479) 444-3485 Email: sglenn@fayetteville-ar.gov

Credit Terms	Net30 (Net 30)	Carrier	WSI-Truck (Whiting Systems' Truck)
Freight Terms	Invoice (Please See Invoice)	F.O.B.	ORIGIN (Origin)

Line	Product	UOM	Due	Quantity	Unit Price	Discount	Extension	Tax
1	SmartBrite concentrated eco non-HF acid brightener	Gal		275.00	9.25			
2	Brilliance concentrated eco cleaner degreaser for any surface	Gal		275.00	6.04			
3	Dri Wax-55 concentrated shine agent for vehicle surfaces	Drum		1.00	229.33			

Chemical Pricing is 1 Unit Price x 275 Quantity = 1 Tote.	SubTotal Shipping Tax Quote Total
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