

**City of Fayetteville Staff Review Form**

**2021-0427**

**Legistar File ID**

**6/15/2021**

**City Council Meeting Date - Agenda Item Only**  
N/A for Non-Agenda Item

Sara Glenn

5/26/2021

FLEET OPERATIONS (770)

**Submitted By**

**Submitted Date**

**Division / Department**

**Action Recommendation:**

A resolution to authorize the purchase of oils and lubricants from various vendors and in various quantities that exceed \$20,000.00 annually.

**Budget Impact:**

9700.770.1920-5802.00

SHOP

Account Number

Fund

Project Number

Project Title

**Budgeted Item?** Yes

Current Budget

Funds Obligated

Current Balance

**Does item have a cost?** Yes

Item Cost

**Budget Adjustment Attached?** No

Budget Adjustment

Remaining Budget

\$ -

\$ -

\$ -

V20180321

**Purchase Order Number:** \_\_\_\_\_

**Previous Ordinance or Resolution #** \_\_\_\_\_

**Change Order Number:** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

**Original Contract Number:** \_\_\_\_\_

**Comments:** The "item cost" and "current budget" boxes have been left blank because these items will vary depending upon the Fleet Division's fluctuating needs based on vehicle needs.



**MEETING OF JUNE 15<sup>TH</sup>, 2021**

**TO:** Mayor and City Council

**THRU:** Terry Gulley, Director of Transportation

**FROM:** Sara Glenn, Fleet Operations Superintendent

**DATE:** May 26<sup>th</sup>, 2021

**SUBJECT: Approval to Purchase oil and Lubricants within approved budget**

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**RECOMMENDATION:**

City Council to authorize the purchase of petroleum-based oil and lubricants within approved annual budgets from various vendors and quantities that may exceed \$20,000.00

**BACKGROUND:**

In the past, the City has solicited bids for oils and lubricants on a contract basis. Due to the volatility of petroleum-based markets, and varied pricing structures that distributors receive from their suppliers, the City has been unable to maintain an effective contract that is mutually beneficial to both parties. Purchasing recently notified Fleet Services that oils and lubricants are now exempt from quotes due to a volatile market.

**DISCUSSION:**

Fleet recommends that Council authorizes the purchase of oils and lubricants from various vendors and in various quantities that exceed \$20,000.00 annually. Purchases will be within annual approved budgets.

**BUDGET/STAFF IMPACT:**

Sufficient funds have been budgeted for these purchases.

**Attachments:**