






**MEETING OF DECEMBER 20, 2022**

**TO:** Mayor and City Council

**THRU:** Susan Norton, Chief of Staff

**FROM:** Yolanda Fields, Community Resources Director/ Equity Officer 

**DATE:** November 30, 2022

**SUBJECT:** Approval of a Budget Adjustment for the Community Resources Department

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**RECOMMENDATION:**

Staff recommends approval of a budget adjustment. The budget adjustment is to recognize and budget CDBG Program Income totaling \$20,404, donations to Ranger's Pantry / AniMeals / Senior Giving Tree / Hearth Program / Help a Neighbor in the amount of \$2,579 and to allocate Use Fund Balance funds in the amount of \$6,986.

**BACKGROUND:**

Community Resources would like to recognize program income from two lien payoffs. Community Resources would also like to recognize donations from citizens and local businesses.

**DISCUSSION:**

The Program Income (PI) being recognized consists of housing rehabilitation lien payoffs for two properties; 1235 S West Ave and 1628 N Broadview Dr. The total PI being recognized is \$20,404.

The donations being recognized total \$2,579.

The Use Fund Balance fund adjustment will allocate \$6,986.

**BUDGET/STAFF IMPACT:**

Increase Housing Contract Services by \$20,404  
Increase Community Outreach Projects by \$9,565

**Attachments:**

Budget Adjustment