



MEETING OF JANUARY 31, 2023

TO: Mayor Jordan and City Council
THRU: Susan Norton, Chief of Staff
FROM: Jared Rabren, Airport Director
DATE: January 17, 2023
SUBJECT:

RECOMMENDATION:

Staff requests approval for the Aviation Division to submit an FAA planning study grant application to fund 90% of project costs for a proposed Airport Master Plan Update at Fayetteville – Drake Field.

BACKGROUND:

An Airport Master Plan is a federally funded study which will guide the City of Fayetteville in decision making for airport development over the short-, medium-, and long-term. The AMP will inventory existing airport facilities and their condition, determine existing and future activity trends, and identify development projects to satisfy both existing and future demand. The AMP will perform an alternatives analysis to determine the most optimal uses of airport land to support potential aeronautical and non-aeronautical activities. Also included in this study will be an evaluation of existing airport utilities, drainage, and obstructions to airspace. The last Airport Master Plan was conducted in 2006. The FAA generally recommends the update of this plan every 10 years.

DISCUSSION:

This project is included on the Airport’s 5-year Capital Improvement Plan (CIP) and is programmed for a FAA AIP grant in FY 2023. Upon receipt of an FAA grant offer in Spring 2023, the Aviation Division will seek approval from Council to execute the grant offer and execute Task Order 06 with Garver, LLC. All costs associated with Task Order 06 are included in the FAA grant application. The FAA AIP grant will cover 90% of project costs. The Aviation Division will submit a grant application to the ADA for reimbursement of the remaining 10% of project costs at the conclusion of the study. Any development recommendations created as a result of this study will be subject to future funding availability.

Below is a summary of the anticipated costs and funding breakdown for the project.

Federal FY 2023 – Airport Master Plan

		FAA:	\$374,729.00
		ADA:	\$41,637.00
<i>Administration and Other Costs*</i>	\$3,000.00	City:	\$0.00
Garver Task Order 06 (Planning Study):	\$413,366.00		
TOTAL:	\$416,366.00	TOTAL:	\$416,366.00

*Amount is estimated at this time. 2023.

BUDGET/STAFF IMPACT:

Mailing address:

113 W. Mountain Street
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The Aviation Division may expend up to \$141,637 of its fund balance reserve. This amount includes \$100,000 for cash-flow to cover the FAA's 90% share of billed invoices until monthly reimbursement is issued, and \$41,637 for cash-flow to cover the ADA's share until reimbursement at the end of the project.

ATTACHMENTS: Airport Master Plan Update SRF, FYV AMP FAA Grant Application Package - Reduced

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