



**MEETING OF MAY 2, 2023**

**TO:** Mayor Jordan and City Council  
**THRU:** Susan Norton, Chief of Staff  
**FROM:** Chris Brown, Public Works Director  
**DATE:**  
**SUBJECT:** **Approval of a resolution to award RFQ 23-01, Selection #2 to McClelland Consulting Engineers, Inc and Olsson Associates, Inc. as primary providers based on rates provided and availability for on-call surveying services as needed through April 30, 2024.**

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**RECOMMENDATION:**

Approval of a resolution to award RFQ 23-01, Selection #2 to McClelland Consulting Engineers, Inc and Olsson Associates, Inc. as primary providers based on rates provided and availability for on-call surveying services as needed through April 30, 2024.

**BACKGROUND:**

The Engineering Division has a two-person survey crew as part of the design team. The survey crew provides surveying services to multiple City Divisions in addition to the surveys needed for the in-house projects designed by the City engineers. As a result, the current workload for the survey crew is quite large. With the potential for many projects to begin in 2023, additional surveying services may be required.

**DISCUSSION:**

An engineering selection committee selected McClelland Consulting Engineers, Inc. and Olsson Associates, Inc. to be used for on-call surveying services for various city projects until April 30, 2024.

**BUDGET/STAFF IMPACT:**

Funds for the material testing have been budgeted in various capital projects with the Sales Tax Capital Improvements Fund, the Transportation Bond Fund, Drainage Bond Fund and the Water and Sewer Fund.

**ATTACHMENTS:** SRF On Call Surveying, Approved Hourly Rate Schedule Effective 8.1.22, 2023 Olsson Survey Billing Rates