



MEETING OF NOVEMBER 7, 2023

TO: Mayor Jordan and City Council
THRU: Susan Norton, Chief of Staff
FROM: Alison Jumper, Director of Parks, Natural Resources and Cultural Affairs
DATE:
SUBJECT: **Approval of Amendments to Chapter 33, Article III of the Fayetteville Code of Ordinances**

RECOMMENDATION:

Staff recommends approving the updates to Chapter 33, Article III, Department of Parks and Recreation of the Fayetteville Code of Ordinances.

BACKGROUND:

In 1965 Ordinance 1526 created the Parks and Recreation Department and the Parks and Recreation Advisory Board. The department has grown significantly and changed since that time and updates are needed.

DISCUSSION:

In 2021 the Department was restructured to include Arts and Culture, and renamed Parks, Natural Resources and Cultural Affairs. At the same time, maintenance functions were moved into the Public Works department. With this restructuring came new responsibilities. The proposed amendments to Article 33.

Major updates include updating the department name throughout, updating the duties of the department to include arts and culture and clarify coordination with Public Works, and updating the duties of the advisory board.

The Parks and Recreation Advisory Board reviewed these updates and unanimously recommended approval.

BUDGET/STAFF IMPACT:

None

ATTACHMENTS: SRF (#3), Chapter 33 Article III __ Existing (#4), Chapter 33 Article III __ DEPARTMENT_OF_PARKS_AND_RECREATION_REDLINE (#5), Chapter 33, Article III __ DEPARTMENT_OF_PARKS_AND_RECREATION_CLEAN (#6)



City of Fayetteville, Arkansas

113 West Mountain Street
Fayetteville, AR 72701
(479) 575-8323

Legislation Text

File #: 2023-1180

Approval of Amendments to Chapter 33, Article III of the Fayetteville Code of Ordinances

AN ORDINANCE TO AMEND ARTICLE III DEPARTMENT OF PARKS AND RECREATION IN §33 DEPARTMENTS, BOARDS, COMMISSIONS, AND AUTHORITIES OF THE FAYETTEVILLE CITY CODE TO UPDATE THE NAME AND REVISE THE DUTIES OF THE DEPARTMENT AND ITS ADVISORY BOARD

WHEREAS, in 1965, Ordinance 1526 created the Parks and Recreation Department and the Parks and Recreation Advisory Board; and

WHEREAS, in 2021, the department was restructured to include arts and culture and was renamed the Parks, Natural Resources, and Cultural Affairs Department; and

WHEREAS, City staff and the Parks and Recreation Advisory Board recommend amending the City Code to reflect the significant growth and changes to the department.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby amends the title of Article III – **Department of Parks and Recreation** to “**Department of Parks, Natural Resources, and Cultural Affairs.**”

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby repeals § 33.015 **Establishment** of the City Code and enacts a new § 33.015 as follows:

“33.015 Establishment

There is hereby established the Department of Parks, Natural Resources and Cultural Affairs.”

Section 3: That the City Council of the City of Fayetteville, Arkansas hereby repeals § 33.016 **Administration** of the City Code and enacts a new § 33.016 as follows

“33.016 Administration

The Department of Parks, Natural Resources and Cultural Affairs shall be administered and directed by a qualified person appointed by the Mayor, who shall be known as the Director of Parks, Natural Resources and Cultural Affairs. Said director shall have one or more assistants and such staff as the City

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Council from time to time shall authorize.”

Section 4: That the City Council of the City of Fayetteville, Arkansas hereby repeals § 33.017 **Duties** of the City Code and enacts a new § 33.017 as follows:

“33.017 Duties

It shall be the duty of the Department of Parks, Natural Resources and Cultural Affairs to:

- A. Develop a ten-year Park System Master Plan to assist the Department and city in providing parks and recreation facilities and services;
- B. Develop and coordinate all recreation activities of the city;
- C. Prepare development plans for present parks and for future park areas;
- D. Investigate federal, state, and private programs for park, recreation and cultural development and prepare necessary forms;
- E. Provide and manage aquatic venues;
- F. Develop an Arts and Culture Master Plan and implement programming in alignment with the Plan;
- G. Coordinate management of the city’s natural resources and urban forest;
- H. Coordinate city-wide beautification efforts;
- I. Perform such other duties and conduct such other activities in connection with the park, recreation and cultural needs of the inhabitants of the city, as the City Council shall from time to time provide;
- J. Coordinate with and advise the Public Works Department concerning park maintenance needs and schedules; and
- K. Work with other agencies and non-profits to expand arts, parks, and recreation opportunities and amenities in the city where appropriate

Section 5: That the City Council of the City of Fayetteville, Arkansas hereby repeals § 33.018 **Parks and Recreation Advisory Board** of the City Code and enacts a new § 33.018 as follows:

“33.018 Parks, Natural Resources and Cultural Affairs Advisory Board

(A) Composition.

- (1) Nine (9) members shall be appointed by the City Council for terms of three (3) years. Such terms shall be staggered so that three (3) members will be appointed each year.
- (2) All members of the Parks, Natural Resources and Cultural Affairs Advisory Board shall serve without compensation.

(B) Meetings of Advisory Board and Responsibilities.

- (1) The Parks, Natural Resources and Cultural Affairs Advisory Board shall meet monthly with the

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Director.

(2) The Advisory Board shall advise and recommend to the Director, Mayor and City Council on all aspects of parks, natural resources and cultural affairs activities.

(3) The Advisory Board shall coordinate with other boards such as the Urban Forestry Advisory Board and the Fayetteville Arts Council as needed to stay informed on topics related to the Parks, Natural Resources and Cultural Affairs Department.

(4) Annually, the Advisory Board shall advise on work program priorities.

(5) The Advisory Board shall also recommend priorities for capital improvements and means for financing same and shall prepare an annual progress report on department activities.”