



# City of Fayetteville, Arkansas

113 West Mountain Street  
Fayetteville, AR 72701  
(479) 575-8323

## Legislation Text

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**File #:** 2024-1712

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**Professional Services Contract with Engineering Elements, PLLC, for Engineering Services for City Hall HVAC Upgrades, Contingency and Budget Adjustment.**

A RESOLUTION TO APPROVE A PROFESSIONAL SERVICES CONTRACT IN THE AMOUNT OF \$108,000.00 WITH ENGINEERING ELEMENTS, PLLC, PURSUANT TO RFQ #23-01, SELECTION 11, FOR CITY HALL HVAC UPGRADES, TO APPROVE A PROJECT CONTINGENCY OF \$6,307.00, AND TO APPROVE A BUDGET ADJUSTMENT

**WHEREAS**, the current HVAC system was installed in City Hall in 1998 and the Facilities Management Division has been servicing and maintaining the system to extend its use as long as possible, but it has passed its life cycle.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAYETTEVILLE, ARKANSAS:**

Section 1: That the City Council of the City of Fayetteville, Arkansas hereby authorizes Mayor Jordan to sign a Professional Services Contract in the amount of \$108,000.00 with Engineering Elements, PLLC, pursuant to RFQ #23-01 Selection 11, for City Hall HVAC upgrades and further approves a project contingency in the amount of \$6,307.00.

Section 2: That the City Council of the City of Fayetteville, Arkansas hereby approves a budget adjustment, a copy of which is attached to this Resolution.



**MEETING OF FEBRUARY 20, 2024**

**TO:** Mayor Jordan and City Council  
**THRU:** Paul Becker, Chief Financial Officer  
**FROM:** Waylon Abernathy, Bond Projects & Construction Dir  
**SUBJECT:** **Professional Services Contract with Engineering Elements, PLLC, for Engineering Services for City Hall HVAC Upgrades, Contingency and Budget Adjustment.**

**RECOMMENDATION:**

Approval of RFQ-23-01, Selection 11 Professional Services Contract with Engineering Elements, PLLC for City Hall HVAC upgrades in the amount of \$108,000, a project contingency of \$6,307.00 and approve a budget adjustment.

**BACKGROUND:**

The current HVAC system was installed in City Hall in 1998. Our Facilities Staff has been servicing and maintaining the system to extend its use as long as possible. However, it has passed its life cycle.

**DISCUSSION:**

Services include Site Investigation and Study, Preliminary Design, Contract Documents, Bidding, and Construction Administration.

**BUDGET/STAFF IMPACT:**

A budget adjustment will allocate funds from these accounts.

Account Number	Expense	Revenue	Project	Sub.Detl
4607.860.7710-5860.02	34,307	-	46070	7710
4470.140.8900-5860.02	73,693	-	15009	1
4470.140.8900-5911.99	6,307		15009	1

**ATTACHMENTS:** SRF (#3), BA (#4), RFQ 23-01 Sel. 11 - CONTRACT (#5), Appendix A - EEI Contract (#6), RFQ 23-01, Sel. 11 - Appendix B - City Issued RFQ (#7), RFQ 23-01, Sel. 11 - Appendix C - Engineering Elements Submittal (#8)

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